



City of Farmington
354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
479-267-3805 (fax)

CITY COUNCIL AGENDA
June 10, 2024

A regular meeting of the Farmington City Council will be held on
Monday, June 10, 2024, at 6:00 p.m.
City Hall
354 W. Main Street, Farmington, Arkansas.

1. Call to Order – Vice Mayor Bobby Morgan
2. Roll Call – City Clerk Kelly Penn
3. Pledge of Allegiance
4. Comments from Citizens – the Council will hear brief comments at this time from citizens. No action will be taken. All comments will be taken under advisement.
5. Approval of the minutes –May 13, 2024, City Council Meeting
6. Financial Reports
7. Entertain a motion to read all ordinances and resolutions by title only.
8. Proclamations, special announcements, committee/commission appointments.
 - a) **Willie Watts 30 years as Volunteer Firefighter with Farmington Fire Department.**
9. Committee Reports
10. Items to be removed from City of Farmington Inventory – **NONE**

OLD BUSINESS

11. Request approval from Waste Management to increase the rate to include 96 gallon recycle cart.

NEW BUSINESS

12. Resolution No. 2024-09 – A resolution in support of an application for the Local Law Enforcement Block Grant.

INFORMATIONAL ITEMS:

- A. City Business Manager Report
- B. Court Clerk Monthly Distribution Report
- C. Fire Department Report
- D. Police Department Report
- E. Building/Public Works Report
- F. Library Report
- G. Planning Commission Minutes

MINUTES



Mayor Ernie Penn

City Attorney Jay Moore

City Clerk Kelly Penn

City Council Member Sherry Mathews
Ward 1 Position 1

Council Member Keith Lipford
Ward 2 Position 1

Council Member Brenda Cunningham
Ward 3 Position 1

Council Member Diane Bryant
Ward 4 Position 1

Council Member Hunter Carnahan
Ward 1 Position 2

Council Member Linda Bell
Ward 2 Position 2

Council Member Bobby Morgan
Ward 3 Position 2

Council Member Kara Gardenhire
Ward 4 Position 2

A meeting of the Farmington City Council was held on May 13th, 2024, at 6:00 p.m. in the Council Chambers at Farmington City Hall, located at 354 West Main Street, Farmington Arkansas. Vice Mayor Morgan called the meeting to order.

PRESENT: Council Members Diane Bryant, Keith Lipford, Brenda Cunningham, Sherry Mathews, Hunter Carnahan, Linda Bell, Bobby Morgan, Kara Gardenhire, City Attorney Jay Moore, City Clerk Kelly Penn, City Business Manager Melissa McCarville, Staff, Press and Audience Members.

Pledge of Allegiance

Comments from Citizens

Approval of the April 8th, 2024, City Council Minutes

On the motion of Council Member Bryant and a second by Council Member Carnahan and by the consent of all Council Members present after a roll call vote, the minutes were approved as presented by a vote of 8-0.

Financial Reports

Vice Mayor Morgan presented the financial reports to the City Council. Monthly city sales tax increased 3.26 %. Monthly state/county sales tax increased 3.7%.

Entertain a motion to read all Ordinances and Resolutions by title only.

On the motion of Council Member Carnahan and a second by Council Member Bryant and by the consent of all Council Members present after a roll call vote, the motion to read all Ordinances and Resolutions by title was approved 8-0.

Proclamations, Special Announcements, Committee/Commission Appointments – None.

Committee Reports – There were no committee minutes in the agenda packet.

Items to be removed from the City of Farmington Inventory – Police Department

Council Member Carnahan made a motion to approve the removal of a Microsoft Surface Pro tablet, serial number 010333410153, Grant Award # 21-865-17L from Police Department inventory, it was seconded by Council Member Bryant and after a roll call vote, the motion was approved 8-0.

Items to be removed from the City of Farmington Inventory – Police Department

Council Member Carnahan made a motion to approve the removal of MIM250 MAXX Ice Maker, serial number 1507025000113, inventory tag #720. It was seconded by Council Member Lipford and after a roll call vote, the motion was approved 8-0.

Old Business – None

New Business

Request Approval of waiving garage sale permits for city wide garage sale June 7th and 8th, 2024.

Council Member Carnahan made a motion to approve the request to waive garage sale permits June 7th and 8th for city wide garage sales. The motion was seconded by Council Member Lipford and after a roll call vote, the motion was approved 8-0.

Request approval from Waste Management to increase the rate to include 96-gallon recycling cart.

After a brief presentation by Waste Management representative Jamie Vernon and public comment, the council decided to table the issue until the June meeting to allow more public comment on the issue. A motion was made by Council Member Bryant and seconded by Council Member Lipford to table the issue until the June city council meeting. After a roll call vote, the motion was approved 8-0.

Request approval for a change order and increased size of the basketball court for Farmington Heights Park.

Parks and Recreation Chairperson Sherry Mathews informed the council that an error had been made by the vendor on the original request for the basketball court at Farmington Heights. The Farmington Heights POA has also offered to help pay for the increased size of the court. The original cost of the project was \$200,912.21, after the correction, the cost of the project is \$237,373.00. The budget impact to the city will be \$36,406.79. A motion was made by Council Member Carnahan and seconded by Council Member Bryant, after a roll call vote the motion was approved 8-0.

Request approval for change order for extending the widening 80 feet for Garland McKee Road.

Council Member Bell made a motion to approve the change order for the additional 80 feet for Garland McKee Road Improvement project in the amount of \$17,885.63 for a new contract total of \$447,868.30. It was seconded by Council Member Carnahan and after a roll call vote, the motion was approved 8-0.

Ordinance No. 2024-03 An ordinance to amend Ordinance No. 2017-11, which amended Ordinance No 7.1 originally adopted in 2015, zoning regulations, section 14.04.05 to provide for dust free construction surfaces with concrete curb and gutter for the city

Council Member Carnahan made a motion to suspend the rule requiring the reading of an ordinance in full on three different dates be suspended and for Ordinance 2024-03 be read one time by title only, it was seconded by Council Member Bell and after a roll call vote, the motion was approved 8-0. City Attorney Moore read Ordinance 2024-03 by title only. Vice Mayor Morgan asked shall the ordinance pass, after a roll call vote, the motion passed 8-0. Council Member Carnahan made a motion to pass Ordinance 2024-03 with an Emergency Clause, there was a second by Council Member Lipford and after a roll call vote the motion passed 8-0.

Ordinance No. 2024-04 An ordinance to amend Ordinance 2016-01 which amended and restated Ordinance 2013-03, regulating landscaping for certain zones in the City of Farmington, Arkansas, specifically requiring the irrigation systems for large scale developments accounting for two acres or more for the City of Farmington.

Council Member Carnahan made a motion to suspend the rule requiring the reading of an ordinance in full on three different dates be suspended and for Ordinance 2024-04 be read one time by title only, it was seconded by Council Member Bell and after a roll call vote, the motion was approved 8-0. City Attorney Moore read Ordinance 2024-04 by title only. Vice Mayor Morgan asked shall the ordinance pass, after a roll call vote, the motion passed 8-0. Council Member Carnahan made a motion to pass Ordinance 2024-04 with an Emergency Clause, there was a second by Council Member Lipford and after a roll call vote the motion passed 8-0.

Ordinance No 2024-05 An ordinance supporting the adoption of the Arkansas Diamond Preferred Compensation Plan for the City of Farmington.

Council Member Carnahan made a motion to suspend the rule requiring the reading of an ordinance in full on three different dates be suspended and for Ordinance 2024-05 be read one time by title only, it was seconded by Council Member Bell and after a roll call vote, the motion was approved 8-0. City Attorney Moore read Ordinance 2024-05 by title only. Vice Mayor Morgan asked shall the ordinance pass, after a roll call vote, the motion passed 8-0. Council Member Carnahan made a motion to pass Ordinance 2024-05 with an Emergency Clause, there was a second by Council Member Lipford and after a roll call vote the motion passed 8-0.

City Clerk Penn announced that the November 2024 election packets were available for pickup at city hall. The positions up for election are all Council Position 1 seats in all 4 wards.

There being no further business to come before the council, the meeting adjourned at 7:03 pm until the next regularly scheduled meeting to be held Monday, June 10th, 2024, in the City Council Chambers at City Hall, located at 354 West Main Street, Farmington, Arkansas.

Vice Mayor Bobby Morgan _____

Kelly Penn, City Clerk _____

Financial



354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865

TO: Farmington City Council
Kelly Penn, City Clerk

FROM: Mayor Ernie Penn

RE: Summary of City Financial Report ---May 2024

- 2024 City Sales Tax **increased 1.93% in May**, compared to May of 2023
- 2024 State/County Sales tax **Increased 1.96% in May**, compared to May of 2023
- 2024 City Sales Tax----**Year to date has increase by 13.26%** compared to 2023
- 2024 State/County Sales Tax—**Year to date has increased by 1.024%** compared to 2023
- 2007 Sewer Bond (\$4,500,000) Loan Balance \$1,359,180 Bond Payoff Date 10/15/2029.
- 2017 Sales and Use Bonds (5,090,000) Loan Balance \$3,900,000 Bond payoff date 10/1/2037
- Deposits: Arvest Bank 10 accounts \$6,346,096.92 First Security 1 MM acct \$2,125,458.69
First Community Bank 2 Certificate of Deposits \$4,248,986.56
- **Total Deposits: \$12,720,542.17 Based on statement balances as of 05-31-2024**

MONTH	CITY SALES TAX		CITY SALES TAX		STATE SALES TAX	STATE SALES TAX	
	2023	2024	2023	2024		2023	2024
JANUARY	\$ 242,456.22	\$ 337,292.85	\$ 161,325.27	\$ 171,687.96	\$	\$	
FEBRUARY	\$ 255,597.22	\$ 310,466.86	\$ 173,305.34	\$ 178,249.76	\$	\$	
MARCH	\$ 250,049.60	\$ 252,525.24	\$ 152,848.29	\$ 147,819.38	\$	\$	
APRIL	\$ 237,837.34	\$ 246,451.53	\$ 151,045.48	\$ 156,626.25	\$	\$	
MAY	\$ 265,490.13	\$ 270,601.00	\$ 169,444.78	\$ 172,760.93	\$	\$	
JUNE	\$ 247,566.55		\$ 164,302.08		\$		
JULY	\$ 274,668.74		\$ 170,478.78		\$		
AUGUST	\$ 262,356.09		\$ 167,246.47		\$		
SEPTEMBER	\$ 270,583.71		\$ 162,408.64		\$		
OCTOBER	\$ 271,784.82		\$ 168,562.45		\$		
NOVEMBER	\$ 265,400.30		\$ 166,606.52		\$		
DECEMBER			\$ 163,849.87		\$		
Monthly Comparison - May 2023/May 2024			\$ 5,110.87		\$	3,316.15	
YTD comparison			Increase/Decrease for 2024 over 2023 YTD - City Sales Tax	\$ 165,906.97	Increase for 2024 over 2023 YTD - State Sales Tax	\$ 19,175.12	
Total Actual 2024 Income vs 2024 Budgeted Income	County Wide Sales Tax	City Sales Tax			Total Sales Tax Increase YTD 2024	\$ 185,082.09	
Budget 2024	\$ 1,900,000.00	\$ 3,000,000.00					
Actual 2024 (thru May)	\$ 827,144.28	\$ 1,417,337.48					

GENERAL FUND Statement of Revenue and Expenditures

	Year-to-Date Jan 2024 May 2024 Actual	Annual Budget Jan 2024 Dec 2024	Jan 2024 Dec 2024 Percent of Budget
Revenue & Expenditures			
GENERAL REVENUES			
Revenue			
ACCIDENT REPORT REVENUES	570.30	1,500.00	38.02%
ACT 833	6,864.05	25,000.00	27.46%
ALCOHOL SALES TAX	3,142.23	5,000.00	62.84%
ANIMAL CONTROL REVENUES	759.00	2,000.00	37.95%
BUILDING INSPECTION FEES	145,212.68	252,898.36	57.42%
BUSINESS LICENSES	2,597.70	6,000.00	43.30%
CITY COURT FINES	77,408.40	120,000.00	64.51%
CITY SALES TAX REVENUES	1,417,367.48	3,000,000.00	47.25%
COUNTY TURNBACK	459,468.74	660,000.00	69.62%
DEVELOPMENT FEES	19,282.95	20,000.00	96.41%
Donations	2,500.00	0.00	0.00%
FRANCHISE FEES	275,074.36	500,000.00	55.01%
GARAGE SALE PERMITS	462.70	2,000.00	23.14%
GRANTS	50,277.18	0.00	0.00%
INTEREST REVENUES	100,666.64	200,000.00	50.33%
MISCELLANEOUS REVENUES	15,906.82	0.00	0.00%
Off Duty Police Reimbursement	0.00	6,000.00	0.00%
PARK RENTAL	5,601.41	5,000.00	112.03%
SALES TAX - OTHER	827,144.28	1,900,000.00	43.53%
SPORTS COMPLEX FEES	40,345.16	35,000.00	115.27%
SRO REIMBURSEMENT REVENUES	50,564.60	100,000.00	50.56%
STATE TURNBACK	46,419.03	100,000.00	46.42%
Revenue	\$3,547,635.71	\$6,940,398.36	

GENERAL FUND
Statement of Revenue and Expenditures

	Year-to-Date Jan 2024 May 2024 Actual	Annual Budget Jan 2024 Dec 2024	Jan 2024 Dec 2024 Percent of Budget
ADMINISTRATIVE DEPT			
Expenses			
ADDITIONAL SERVICES EXPENSE	133,798.35	190,000.00	70.42%
ADVERTISING EXPENSE	4,634.75	6,000.00	77.25%
BANK CHARGE	533.86	0.00	0.00%
Bank Charges	0.00	6,000.00	0.00%
BUILDING MAINT & CLEANING	25,326.52	45,000.00	56.28%
ELECTION EXPENSES	0.00	5,000.00	0.00%
ENGINEERING FEES	53,582.76	170,000.00	31.52%
INSURANCES EXPENSE	789.65	90,000.00	0.88%
LEGAL FEES	0.00	10,000.00	0.00%
MATERIALS & SUPPLIES EXPENSE	13,567.75	30,000.00	45.23%
MISCELLANEOUS EXPENSE	22.17	2,000.00	1.11%
NEW EQUIPMENT PURCHASE	6,746.00	20,000.00	33.73%
PAYROLL EXP - CITY ATTRNY	31,910.90	70,000.00	45.59%
PAYROLL EXP - ELECTED OFFICIAL	60,143.13	132,000.00	45.56%
PAYROLL EXP - REGULAR	124,744.27	291,871.45	42.74%
PLANNING COMMISSION	8,306.00	22,000.00	37.75%
POSTAGE EXPENSE	823.16	2,000.00	41.16%
PROFESSIONAL SERVICES	19,345.34	25,000.00	77.38%
REPAIR & MAINT - OFFICE EQUIP	3,026.31	6,000.00	50.44%
TECHNICAL SUPPORT	39,731.44	65,000.00	61.13%
TELECOMMUNICATION EXPENSES	70.23	10,000.00	0.70%
TRAVEL, TRAINING & MEETINGS	9,042.01	20,000.00	45.21%
UTILITIES EXPENSES	43,437.00	90,000.00	48.26%
Expenses	\$579,581.60	\$1,307,871.45	

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GENERAL FUND
Statement of Revenue and Expenditures

	Year-to-Date	Annual Budget	Jan 2024
	Jan 2024	Jan 2024	Dec 2024
	May 2024	Dec 2024	Percent of
	Actual		Budget
ANIMAL CONTROL DEPT			
Expenses			
FUEL EXPENSES	547.99	2,200.00	24.91%
MATERIALS & SUPPLIES EXPENSE	166.58	1,100.00	15.14%
PAYROLL EXP - REGULAR	32,622.35	75,819.75	43.03%
PROFESSIONAL SERVICES	2,950.00	15,000.00	19.67%
REPAIR & MAINT - AUTOMOBILES	59.33	1,500.00	3.96%
REPAIR & MAINT - EQUIPMENT	0.00	500.00	0.00%
TRAVEL, TRAINING & MEETINGS	0.00	500.00	0.00%
UNIFORMS/GEAR EXPENSE	112.56	500.00	22.51%
Expenses	\$36,458.81	\$97,119.75	

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GENERAL FUND
Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2024
	Jan 2024	Jan 2024	Dec 2024
	May 2024	Dec 2024	Percent of
	Actual		Budget
BUILDING PERMIT DEPT			
Expenses			
FUEL EXPENSES	1,437.05	6,000.00	23.95%
PAYROLL EXP - REGULAR	73,467.95	183,836.46	39.96%
REPAIR & MAINT - AUTOMOBILES	70.23	2,000.00	3.51%
TRAVEL, TRAINING & MEETINGS	2,084.33	5,000.00	41.69%
UNIFORMS/GEAR EXPENSE	172.29	1,000.00	17.23%
Expenses	\$77,231.85	\$197,836.46	

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GENERAL FUND
Statement of Revenue and Expenditures

	Year-to-Date	Annual Budget	Jan 2024
	Jan 2024	Jan 2024	Dec 2024
	May 2024	Dec 2024	Percent of
	Actual		Budget
FIRE DEPT			
Expenses			
ADVERTISING EXPENSE	0.00	2,000.00	0.00%
CAPITAL IMPROVEMENT	135,175.09	0.00	0.00%
FUEL EXPENSES	4,724.27	18,000.00	26.25%
HAZMAT EXPENSES	2,881.92	3,400.00	84.76%
MATERIALS & SUPPLIES EXPENSE	6,120.99	31,119.00	19.67%
MISCELLANEOUS EXPENSE	0.00	500.00	0.00%
NEW EQUIPMENT PURCHASE	10,489.70	127,000.00	8.26%
PAYROLL EXP - REGULAR	487,802.10	1,084,953.49	44.96%
PROFESSIONAL SERVICES	0.00	7,500.00	0.00%
REPAIR & MAINT - BUILDING	1,135.70	15,000.00	7.57%
REPAIR & MAINT - EQUIPMENT	2,825.94	12,150.00	23.26%
REPAIR & MAINT - TRUCK	9,397.20	20,000.00	46.99%
TRAVEL, TRAINING & MEETINGS	8,469.24	18,000.00	47.05%
UNIFORMS/GEAR EXPENSE	22,471.71	31,000.00	72.49%
Expenses	\$691,493.86	\$1,370,622.49	

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GENERAL FUND
Statement of Revenue and Expenditures

	Year-to-Date	Annual Budget	Jan 2024
	Jan 2024	Jan 2024	Dec 2024
	May 2024	Dec 2024	Percent of
	Actual		Budget
LAW ENFORCE - COURT			
Expenses			
MATERIALS & SUPPLIES EXPENSE	1,264.65	3,000.00	42.16%
MISCELLANEOUS EXPENSE	0.00	400.00	0.00%
NEW EQUIPMENT PURCHASE	0.00	9,600.00	0.00%
PAYROLL EXP - REGULAR	37,309.70	100,053.41	37.29%
POSTAGE EXPENSE	17.12	1,800.00	0.95%
SPECIAL COURT COSTS	0.00	8,500.00	0.00%
TRAVEL, TRAINING & MEETINGS	460.50	5,000.00	9.21%
Expenses	\$39,051.97	\$128,353.41	

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GENERAL FUND
Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2024
	Jan 2024	Jan 2024	Dec 2024
	May 2024	Dec 2024	Percent of
	Actual		Budget
LAW ENFORCE - POLICE			
Expenses			
ADVERTISING EXPENSE	0.00	100.00	0.00%
BREATHALYZER EXPENSES	253.46	700.00	36.21%
DRUG TASK FORCE	1,500.00	2,000.00	75.00%
FUEL EXPENSES	22,850.64	81,000.00	28.21%
MATERIALS & SUPPLIES EXPENSE	53,856.32	150,000.00	35.90%
MISCELLANEOUS EXPENSE	0.00	500.00	0.00%
NEW EQUIPMENT PURCHASE	192,617.39	320,000.00	60.19%
Off Duty Police Pay	3,941.43	15,000.00	26.28%
PAYROLL EXP - REGULAR	833,891.54	1,853,967.49	44.98%
PAYROLL EXP - SRO	63,268.02	180,466.90	35.06%
PROFESSIONAL SERVICES	170.12	0.00	0.00%
REPAIR & MAINT - AUTOMOBILES	20,147.17	35,000.00	57.56%
REPAIR & MAINT - EQUIPMENT	1,788.43	3,000.00	59.61%
TRAVEL, TRAINING & MEETINGS	5,003.51	15,000.00	33.36%
UNIFORMS/GEAR EXPENSE	8,977.99	25,000.00	35.91%
Expenses	\$1,208,266.02	\$2,681,734.39	

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GENERAL FUND
Statement of Revenue and Expenditures

	Year-to-Date	Annual Budget	Jan 2024
	Jan 2024	Jan 2024	Dec 2024
	May 2024	Dec 2024	Percent of
	Actual		Budget
LIBRARY			
Revenue			
TRANS FROM GENERAL FUND	0.00	65,000.00	0.00%
Revenue	\$0.00	\$65,000.00	

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GENERAL FUND

Statement of Revenue and Expenditures

	Year-to-Date	Annual Budget	Jan 2024
	Jan 2024	Jan 2024	Dec 2024
	May 2024	Dec 2024	Percent of
	Actual		Budget
PARKS DEPT			
Expenses			
CAPITAL IMPROVEMENT	116,195.78	700,000.00	16.60%
ENGINEERING FEES	30,235.00	30,000.00	100.78%
MATERIALS & SUPPLIES EXPENSE	4,373.04	10,000.00	43.73%
NEW EQUIPMENT PURCHASE	0.00	20,000.00	0.00%
PAYROLL EXP - REGULAR	106,998.43	214,460.41	49.89%
PROFESSIONAL SERVICES	12,500.00	3,000.00	416.67%
REPAIR & MAINT - EQUIPMENT	2,293.05	6,000.00	38.22%
SPORTS PARK MATERIALS	10,388.45	25,000.00	41.55%
SPORTS PARK NEW EQUIP	0.00	10,000.00	0.00%
SPORTS PARK PROF SERV	11,010.00	45,000.00	24.47%
SPORTS PARK REPAIR/MAINT	4,500.57	3,000.00	150.02%
SPORTS PARK UTILITIES	6,854.18	15,000.00	45.69%
UNIFORMS/GEAR EXPENSE	521.14	1,400.00	37.22%
UTILITIES EXPENSES	5,460.81	8,000.00	68.26%
Expenses	\$311,330.45	\$1,090,860.41	

STREET FUND
Statement of Revenue and Expenditures

	Year-To-Date Jan 2024 May 2024 Actual	Annual Budget Jan 2024 Dec 2024	Jan 2024 Dec 2024 Percent of Budget
Revenue & Expenditures			
Revenue			
INTEREST REVENUES	3,490.87	5,000.00	69.82%
MISCELLANEOUS REVENUES	13,319.34	100.00	13,319.34%
STREET COUNTY TURNBACK	49,967.01	75,000.00	66.62%
STREET STATE TURNBACK	263,878.34	550,000.00	47.98%
TRANSFER INCOME	0.00	731,980.24	0.00%
Revenue	\$330,655.56	\$1,362,080.24	
Expenses			
ADVERTISING EXPENSE	0.00	1,000.00	0.00%
ENGINEERING FEES	3,425.37	30,000.00	11.42%
FUEL EXPENSES	2,584.41	12,500.00	20.68%
MATERIALS & SUPPLIES EXPENSE	8,940.18	20,000.00	44.70%
MISCELLANEOUS EXPENSE	0.00	500.00	0.00%
NEW EQUIPMENT PURCHASE	0.00	150,000.00	0.00%
PAYROLL EXP - REGULAR	91,198.15	260,980.24	34.94%
PROFESSIONAL SERVICES	16,138.31	2,000.00	806.92%
REPAIR & MAINT - BUILDING	125.00	2,000.00	6.25%
REPAIR & MAINT - EQUIPMENT	119,341.45	10,000.00	1,193.41%
STREET LIGHTS	36,172.83	150,400.00	24.05%
STREET/ROAD REPAIRS	258,946.39	700,000.00	36.99%
TRAVEL, TRAINING & MEETINGS	0.00	500.00	0.00%
UNIFORMS/GEAR EXPENSE	750.70	2,200.00	34.12%
UTILITIES EXPENSES	8,640.44	20,000.00	43.20%
Expenses	\$546,263.23	\$1,362,080.24	

LIBRARY FUND
Statement of Revenue and Expenditures

	Current Period	Annual Budget	Jan 2024
	Jan 2024	Jan 2024	Dec 2024
	May 2024	Dec 2024	Percent of
	Actual		Budget
Revenue & Expenditures			
Revenue			
Donations	2,850.00	0.00	0.00%
FINES/LOST ITEMS	1,904.03	3,600.00	52.89%
INTEREST REVENUES	876.38	0.00	0.00%
TRANS FROM GENERAL FUND		65,000.00	0.00%
WASHINGTON CO LIBRARY REVENUES	106,736.00	284,205.00	37.56%
Revenue	\$112,366.41	\$352,805.00	
Expenses			
ADVERTISING EXPENSE		2,000.00	0.00%
BOOKS AND MEDIA	17,931.00	40,500.00	44.27%
BUILDING MAINT & CLEANING	4,077.21	13,000.00	31.36%
MATERIALS & SUPPLIES EXPENSE	12,283.53	19,505.00	62.98%
MISCELLANEOUS EXPENSE		500.00	0.00%
NEW EQUIPMENT PURCHASE	12,521.62	3,000.00	417.39%
PAYROLL EXP - REGULAR	82,509.12	246,000.00	33.54%
POSTAGE EXPENSE		300.00	0.00%
PROGRAMS EXPENSE	650.00	6,000.00	10.83%
REPAIR & MAINT - BUILDING	3,055.63	0.00	0.00%
TECHNICAL SUPPORT	8,173.32	15,000.00	54.49%
TRAVEL, TRAINING & MEETINGS	479.00	2,000.00	23.95%
UTILITIES EXPENSES	2,084.52	5,000.00	41.69%
Expenses	\$143,764.95	\$352,805.00	

Agenda Item 11



4/25/2023

City of Farmington
P. O. Box 150
Farmington, AR 72730

Dear Mayor Penn:

Under the Solid Waste Service Agreement between Waste Management of Arkansas, Inc. (WM) and the City of Farmington for residential collection, recycle, and disposal services, WM collects the city's household waste in 96g carts, and the residential recyclable materials in 18g bins, one time per week at the below rates:

2023-2024 Residential	Monthly Rate
Garbage 96g Cart, Recycle 18g Bin, 1x per week	\$ 15.32
Senior Garbage 96g Cart, Recycle 18g Bin, 1x per week	\$ 12.44

Carted recycle service allows WM to safely collect recyclable materials with ASL trucks, carts increase residential recycle capacity by 5x over 18g bins, and decreases the chances of windblown litter and weather-related contamination.

WM would like to propose the following carted recycle collection service option to the city of Farmington:

Weekly 96g Cart Recycle Proposal:

Residential Garbage and Recycle Collection with 96g. carts, 1x per week service:

2023-2024 Residential	Monthly Rate	Increase Per Month
Garbage 96g Cart, Recycle 96g Cart, 1x per week	\$ 18.55	\$3.32 Total increase
Senior Garbage 96g Cart, Recycle 96g Cart, 1x per week	\$ 14.89	\$2.45 Total increase

Currently, Yellow Bag garbage service customers are required to pay \$4.53 per month for 18g bin recycling service. If the city approves the recycle cart collection proposal, recycling service would become optional for yellow bag customers. Those customers would be allowed to request 96g recycling service at the same rate.

Respectfully

Jamie Vernon
Public Sector Manager - Arkansas
jvernon@wm.com

T: 479.213.3650

Agenda Item 12

RESOLUTION NO. 2024-09

A RESOLUTION IN SUPPORT OF AN APPLICATION FOR THE LOCAL LAW ENFORCEMENT BLOCK GRANT

WHEREAS, the City of Farmington, Arkansas, has a desire to support the Farmington Police Department; and

WHEREAS, the LLEBG is making funds available in the form of grant funding; and

WHEREAS, the Chief of Police for the City of Farmington plans to apply for the aforementioned grant monies.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FARMINGTON, ARKANSAS:

That the City Council and Mayor hereby support the application of grant funding from the LLEB Grant Program for the Farmington Police Department and if the grant is awarded, the Farmington City Council understands and acknowledges that the City of Farmington will need to appropriate any funds necessary to match the funds appropriated for the grant.

PASSED AND APPROVED on this 10th day of June 2024.

APPROVED:

BOBBY MORGAN, VICE MAYOR

ATTEST:

KELLY PENN
CITY CLERK

STATE OF ARKANSAS

OFFICE OF INTERGOVERNMENTAL SERVICES



**Department of Finance
and Administration**

1515 West Seventh Street, Suite 400
Post Office Box 8031
Little Rock, Arkansas 72203-8031
Phone: (501) 682-1074
Fax: (501) 682-5206
<http://www.dfa.arkansas.gov>

Local Law Enforcement Black Grant Notice of Available Funds

Notification Date: April 15, 2024

Project Period: April 29, 2024 – September 30, 2024

Funding Amount: \$513,219.11

Description:

The State of Arkansas, Department of Finance and Administration – Office of Intergovernmental Services (IGS) announces the availability of Project Safe Neighborhoods funding under the U.S. Department of Justice’s Office of Justice Programs (OJP) Bureau of Justice Assistance (BJA) Justice Assistance Grants (JAG) Program. Program participants should carefully review the required assurances and special conditions of the proposed award, as well as all reporting requirements. The timeframe of the grant is **April 29, 2024 – September 30, 2024**.

Eligible Entity:

LLEBG funds are made available to the units of local government within the state of Arkansas (city and county) that are ineligible to apply for direct federal JAG funds due to their small size. (These small size units of local government are referred to as “less-than-\$10,000 jurisdictions”). The purpose of the funds are to support their local law enforcement agencies within their jurisdiction.

LLEBG RFA, INSTRUCTIONS, AND REQUIRED DOCUMENTS-FORMS:

[Local Law Enforcement Block Grants \(LLEBG\) | Department of Finance and Administration \(arkansas.gov\)](#)

Submission Deadline:

Applications and appropriate documentation are due by **4:30 p.m. Central Standard Time on April 19, 2024**. Submit to igs.applications@dfa.arkansas.gov **IGSClearinghouse@dfa.arkansas.gov**

Any questions:

Contact our office at (501) 682-1074 or email us at igs.contact@dfa.arkansas.gov.



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AO Initials	DFA-IGS GENERAL TERMS AND SPECIAL GRANT CONDITIONS
EP	The applicant assures that federal funds made available under the Edward Byrne Memorial Justice Assistance Grant (JAG) Program will not be used to supplant state and local funds, but will be used to increase the amount of funds that would, in the absence of federal funds, be made available for the activities of this project.
EP	<p>The subrecipient shall ensure that federal and/or state matching funds are used to supplement existing funds for program activities and must not replace those funds that have been appropriated for the same purpose. Federal and/or state matching funds made available under this grant will be used to increase the amount of funds that would, in the absence of federal and/or state matching funds, be made available for law enforcement activities. If there is a potential presence of supplanting, the subrecipient will supply documentation demonstrating that the reduction in non-Federal resources occurred for reasons other than the receipt or expected receipt of Federal funds.</p> <p>For example, no maintenance and operation costs previously funded by a state, city or county government may be supported with Drug Crime Fund and/or state matching funds. Any federal and/or state matching funds budgeted to supplement existing state and/or local funds due to increased maintenance and operation costs (e.g. fuel, utilities, etc.) shall not be used until all state and/or local funds budgeted for those costs are exhausted.</p>
EP	The applicant assures that fund accounting, auditing, monitoring, and evaluation procedures as may be necessary to keep such records as the Department of Justice and the Department of Finance and Administration shall be provided to assure fiscal control, proper management, and effective disbursement/reimbursement of funds received under this sub award.
EP	The applicant assures that it will maintain an appropriate grant administration system to ensure that all terms, conditions and specifications of the grant, including these assurances, are met.
EP	The applicant assures that it will comply with the <i>OJP Financial Guide</i> in its administration of the grant. The OJP Financial Guide can be accessed online at http://www.ojp.usdoj.gov/financialguide/ .
EP	The applicant assures that it shall maintain such data and information and submit such reports in such form, at such times, and containing such data and information as the as the Department of Justice and the Department of Finance and Administration may require.
EP	The applicant agrees to use the grant and matching funds only for the purposes stated in this application. Additionally, the applicant agrees that any grant and matching funds approved for personnel for this project will be based on the percent of time the personnel actually devote to the project.



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EP	The applicant assures that in the event a federal/state court or federal/state administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin or sex against a recipient of funds, the recipient will forward a copy of the finding to the Office of Justice Programs, Office of Civil Rights Compliance (OCRC) and the Arkansas Department of Finance and Administration, Office of Intergovernmental Services.
EP	The applicant assures that if it is required to formulate an Equal Employment Opportunity Program (EEO) in accordance with 28 CFR 42.301, et. seq., it should submit a certification to the state that it has a current EEO on file which meets the requirements therein.
EP	The applicant assures that it will comply with the provisions of 28 CFR applicable to grants and cooperative agreements including Part II, Applicability of Office of Management and Budget Circulars; Part 18, Administrative Review Procedure; Part 20, Criminal Justice Information Systems; Part 22, Confidentiality of Identifiable Research and Statistical Information; Part 23, Criminal Intelligence Systems Operating Policies; Part 30, Intergovernmental Review of Department of Justice Programs and Activities; Part 42, Nondiscrimination Equal Employment Opportunity Policies and Procedures; Part 61, Procedures for Implementing the National Environmental Policy Act; and Part 63, Floodplain Management and Wetland Protection Procedures.
EP	<p>The applicant assures that in addition to all other audit requirements, it will allow the Division of Legislative Audit or any other independent or internal auditors of the Department of Finance and Administration to have access to the applicant's records and financial statements;</p> <ul style="list-style-type: none"> (A) as may be necessary for the Department of Finance and Administration to comply with the 1996 Single Audit Act Amendments and Office of Management and Budget (OMB) Circular A-133, and other rules and/or regulations governing financial accounting and auditing guidelines, principles, and procedures; and (B) as may be requested by the Department of Finance and Administration to comply with any State or local government rules and/or regulations.
EP	The applicant assures that it will fully participate in the compilation of statistical information as required by state agencies, i.e., providing complete finger print arrest information.
EP	The applicant assures that both federal, state, and matching funds used for this project will be used exclusively to support defined Edward Byrne Memorial Justice Assistance Grant (JAG) Program activities, and will not be used to support any general purpose law enforcement or other activity maintained by the applicant.



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EP	The applicant assures that if the grant funds are used to support a Task Force, the Task Force Board of Directors or 'Control Group' will hold regularly scheduled meetings every two (2) months, and will provide DFA-IGS and the State Drug Director with copies of the agenda and minutes of each meeting.
EP	The applicant assures that if the grant funds are used to support a Task Force, appropriate and adequate staffing would be maintained for the duration of the project period. For efficiency in project implementation, the State Drug Director's Office highly recommend that appropriate staff include a full-time Drug Task Force Commander (certified law enforcement officer) and a Fiscal Officer regardless if funds are used to pay salaries.
EP	The applicant assures that if grant funds are used to support a Task Force, the Task Force Administrator/Director/Commander and the Board of Directors will develop and/or maintain a detailed policy and procedures manual for the guidance of task force operations. Copies of the Policy and Procedures Manual as well as updates and revisions shall be forwarded to DFA-IGS and the State Drug Director's Office. <i>(Updates and Revisions shall be submitted when occurred.)</i>
EP	The applicant assures that all proposals for out of state travel for conference and training will be submitted for approval prior to any expense being incurred.
EP	If Drug Crime Funds are awarded, the sub-recipient must comply with Act 1086 of 2007: The State Drug Crime Enforcement and Prosecution Grant Fund http://www.arkleg.state.ar.us/assembly/2007/R/Acts/Act1086.pdf
EP	If applicable, the sub-recipient agrees to prepare and submit an <i>Inventory Report</i> for equipment purchased with federal, state, and/or local matching funds with the <i>1st Quarterly Report</i> . <i>(Updates to Inventory Reporting shall be submitted with quarterly reports.)</i>
EP	The sub-recipient agrees to submit a Match Report within thirty (30) days of the end of the grant period. Match Reporting Form will be provided. (Current Match is 20%) Completed report forward to DFA-IGS and the State Drug Director's Office.
EP	The sub-recipient agrees to prepare and submit a <i>Monthly Request for Reimbursement Form</i> (with copies of invoices, cancelled checks, and other documentation of expenditures by line item) by the 15 th day of each month following the month for which subgrant expenditures were paid. A supporting document(s) (Excel Spreadsheet) reporting the allocation of subgrant expenditures between federal, state and/or local funds shall accompany each Request for Reimbursement. Reimbursement requests must be timely. Documentation must be appropriate, legible, and accurate. Sub-recipients are required to submit requests monthly, even if the request is zero. Failure to submit monthly reimbursement requests in a timely manner may impose additional special conditions. Please note and acknowledge the additional items below.



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EP	<ul style="list-style-type: none"> a. Grant funds will be used only in accordance with the approved budget. Expenditures incurred or made outside the approved budget line items/categories will be disallowed. b. All lease agreements (i.e. vehicle, storage, office space, and/or rental) must be submitted to DFA-IGS for the file within 60 days of the award date. c. Preapproval is required for out of state travel. Prior to travel, sub-recipient must submit an out-of-state travel request form to IGS for approval no later than 30 days before the travel. IGS will provide the standard form to use. Expense incurred for out of state travel that is not pre-approved by IGS will be disallowed. d. Uniform allowance is limited to the purchase of standard officer uniform, hazardous material uniform and necessary hazmat accessories. Undercover officers may not use the uniform allowance to purchase plain clothes. e. Lease cost for vehicles may not exceed \$600 per month per vehicle. f. Health Insurance premiums and retirement benefits are limited to the maximums paid by the State of Arkansas for its employees. At the time of this award, health insurance maximum is \$450 and retirement maximum rate is 15.32% g. The purchase of weapons, lethal or non-lethal, and ammunition for those weapons is an unallowable expense. h. The purchase of drug interdiction canine is unallowable. i. The use and fund of "Buy Money" is an unallowable cost under this award. j. Before unique purchases, review federal/state solicitations and be aware of other unallowable items or items that require special conditions for approval.
EP	<p>The subrecipient agrees to prepare and submit <i>Quarterly Reports in PMT</i> by the 15th of the month following the end of a quarter. Report due dates are October 15th, January 15th, April 15th, and July 15th. Sub-recipients can utilize the Accountability Measures Quarterly Report Tool to assist with quarterly reporting in PMT. Failure to submit quarterly reports in a timely manner may result in suspension of funds.</p>
EP	<p>The sub-recipient agrees to prepare and submit <i>Monthly Reports</i> by the 10th of each month to both DFA-IGS and the State Drug Director's Office. Failure to submit monthly reports in a timely manner may result in suspension of funds.</p>
EP	<p><i>Budget Modifications/Revision Requests</i> must be submitted by the 10th of the month in order for them to be considered for expenditures made during that month. Budget revisions will not be accepted during the last month of the grant period absent extraordinary circumstances. Sub-recipient may request modification of the approved budget to reallocate funds between existing categories. Requests for the addition of new budget categories or line items may not be approved. The final budget request modification/revision must be submitted no later than May 10th. DFA-IGS will only accept four (4) budget modifications request during</p>



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EP	the awarded project period. This does not include the initial budget modification which is due within 45 days of the Award Date.
EP	The subrecipient agrees to submit within thirty (30) days of the end of the grant period a <i>Cumulative Financial Report and Annual Narrative Report</i> "MARKED FINAL." Reimbursement requests not submitted by ninety days past the final day of the grant period will be denied payment subject extraordinary circumstances. Absent such circumstances, the federal and/or state funds will be de-obligated from the subaward.
EP	The sub-recipient agrees to provide notification to IGS of all changes made to the General Project Information, i.e. contact information-name, address, telephone, fax, e-mail, etc. and changes made to authorized officials and/or staffing. The sub-recipient will assure that DFA-IGS has complete and correct contact information for the Contract Official for the grant, the DTF Director/Commander, and the Fiscal Officer. Changes in contact information will include physical address, phone, fax and e-mail information as well as updated Memorandum of Understanding. Replacement or changes of DTF officers/staff who are paid directly by the grant or whose salary is used in whole or in part as match to the grant must also be reported the DFA-IGS.
EP	The sub-recipient agrees to attend any required DFA-IGS sponsored trainings/meetings as deemed necessary as well as other local trainings/meetings.
EP	The sub-recipient understands that <u>prior written approval</u> is required for subgrant expenditures from federal and/or state funds budgeted in equipment and travel and training line items. The subrecipient shall submit to IGS a written request to purchase small equipment items not approved in the initial budget and submit a written request for use of funds for out-of-state travel and training. Federal and/or state funds budgeted for these purposes shall neither be obligated nor expended until approved by IGS and/or the Law Enforcement Committee. All approvals will be transmitted in written form to the subrecipient.
EP	The sub-recipient understands that should it fail to comply with the Federal Award Special Conditions and State Terms and Conditions of this subaward, including civil rights requirements, whether stated in a Federal or State statute, regulation, assurance, application, or notice of award, IGS may take one or more of the following actions, as appropriate in the circumstances: (1) temporarily withhold cash payments pending correction of the deficiency by the recipient; (2) disallow (that is, deny both use of funds and any applicable matching credit for) all or part of the cost of the activity or action not in compliance; (3) wholly or partly suspend or terminate the current award; (4) withhold further awards for the project or program and (5) take other remedies that may be legally available.



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DFA-IGS General Terms and Special Grant Conditions: JAG19 Subawards

Signature Page

[Handwritten signature of Ernie L Penn]

(Signature of Authorized Official)

ERNIE L PENN

(Print Name)

4-17-2024

(Date)

MAYOR

(Title)

[Handwritten signature of Melissa A. Mc Carville]

(Signature of Fiscal Officer)

Melissa A. Mc Carville

(Print Name)

4-17-2024

(Date)

Business Manager

(Title)

[Handwritten signature of James Brotherton]

(Signature of Point of Contact-POC)

James Brotherton

(Print Name)

4/17/24

(Date)

Lieutenant

(Title)



ARKANSAS DEPARTMENT OF FINANCE AND ADMINISTRATION
 OFFICE OF INTERGOVERNMENTAL SERVICES
 1515 West 7th Street, Suite 404
 P. O. Box 8031
 Little Rock, Arkansas 72203

DFA/IGS ONLY
REVIEWED DATE: _____
APPROVED DATE: _____
CLEARINGHOUSE: _____
STAFF INITIALS: _____

LOCAL LAW ENFORCEMENT BLOCK GRANT (LLEBG)
 REQUEST FOR APPLICATION

		SUB GRANT NO.	
1. APPLICANT (Municipality/County)	City of Farmington - Police Dept.		
2. PHYSICAL ADDRESS	354 W. Main St. Farmington, AR 72730		
3. MAILING ADDRESS	354 W. Main St.		
4. CITY/STATE	Farmington, AR	4a. ZIP CODE	72730
5. FEDERAL IDENTIFICATION # (EMPLOYER IDENTIFICATION NUMBER)		6. DUNS NUMBER #	
7. SAM.gov REGISTRATION CURRENT? (YES/NO)		7a. SAMs EXPIRATION DATE	
8. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT? (YES/NO)			
9. AUTHORIZED OFFICIAL (NAME/TITLE)/PHONE/EMAIL (Authorized Official: Mayor or County Judge)		ernle.penn@cityoffarmington-ar.gov Email:	
10. TITLE OF PROJECT	City of Farmington LLEBG Equipment: Crime Prevention Program		
11. AMOUNT OF FUNDS REQUESTED	\$ 7,400		
12. PROPOSED USE OF FUNDS	DEFENSE Like Bullet Shield - Level 3		
13. WOULD THE FEDERAL FUNDS BEING REQUESTED REPLACE PRIOR LOCAL OR STATE SUPPORT FOR THIS PROJECT? (YES/NO)			
13a. IF YES, EXPLAIN:			
14. W-9 PREVIOUSLY SUBMITTED? (YES/NO)		14a. VOIDED CHECK PREVIOUSLY SUBMITTED? (YES/NO)	
15. CONTACT PERSON (NAME/TITLE)	James Brotherton / Lieutenant		
16. EMAIL ADDRESS	jimmy.brotherton@cityoffarmington-ar.gov		
17. OFFICE PHONE	(419) 267-3411	17a. ALTERNATE PHONE	
18. ALTERNATE CONTACT PERSON (NAME/TITLE)	Billie Virgin / Sgt.		
19. EMAIL ADDRESS	billievirgin@cityoffarmington-ar.gov		
20. OFFICE PHONE	(419) 267-3411	20a. ALTERNATE PHONE	

21. NUMBER OF CERTIFIED LAW ENFORCEMENT PERSONNEL	21
---	----

22. FOR THIS CALENDAR YEAR, DID YOUR AGENCY/ORGANIZATION MEET THE LAW ENFORCEMENT TRAINING STANDARD-CERTIFICATION FOR EACH CERTIFIED LAW ENFORCEMENT PERSONNEL? (YES/NO)	
22a. IF NO, PLEASE EXPLAIN THE BARRIERS AND/OR CHALLENGES:	

23. PLEASE REVIEW THE ITEMS BELOW IN THE LEFT COLUMN. PROVIDE A RANKING IN THE RIGHT COLUMN, RANK ITEMS FROM GREATEST NEED TO LESS NEED. #1 BEING THE GREATEST NEED AND #11 BEING THE LEAST NEEDED. IF GREATEST NEEDED ITEMS ARE NOT LISTED, USE OTHER TO EXPLAIN AND THEN RANK.

ITEMS TO BE RANKED	RANKING
COMPUTERS TO INCLUDE DESKTOP, LAPTOP OR TABLET	1
FIREARMS TO INCLUDE HANDGUNS, LONG GUNS	2
TRAINING (LAW ENFORCEMENT RELATED)	3
CELL PHONES OR SIMILAR HANDHELD COMMUNICATIONS DEVICES	4
BULLET RESISTANT VEST/BODY ARMOR	5
VIDEO CAMERAS TO INCLUDE HANDHELD, DASH-MOUNT, OR ON-BODY	6
UNIFORMS TO INCLUDE BOOTS, DUTY BELT, HOLSTER, BATON, FLASHLIGHT AND HANDCUFFS	7
OFFICE, PATROL UNIT, AND CRIME SCENE SUPPLIES	8
PATROL CAR UPGRADES TO INCLUDE LIGHT BAR RADIO SAFETY CAGE	9
COMMUNICATIONS UPGRADES TO INCLUDE RADIO EQUIPMENT OR ANTENNA	10
OTHER-EXPLAIN	11

PROJECT NARRATIVE SECTION
24. IN THE SPACE BELOW PLEASE PROVIDE A PROJECT NARRATIVE/PROPOSED USE OF FUNDS THAT DESCRIBES WHAT THE AWARDED FEDERAL FUNDS WILL BE USED FOR IN REDUCING CRIME AND/OR PROVIDING OFFICE SAFETY, CLEARLY IDENTIFY THE PROPOSED PURCHASES OR EXPENDITURES THAT THE ORGANIZATION INTENDS TO MAKE; THE PURPOSE OF ANTICIPATED PURCHASES OR EXPENDITURES; SPECIFIC ACTIVITIES OR SERVICES THAT WILL OCCUR; AND ANY PROJECTED OUTCOME/RESULTS OF ACTIVITIES AND SERVICES. ALSO, DESCRIBE HOW THE

PURCHASES WILL IMPROVE THE EFFECTIVENESS AND EFFICIENCY OF CRIMINAL JUSTICE OPERATIONS (I.E. DECREASES IN TIME LOSS, INCREASES IN PROGRAM QUALITY) AND /OR INCREASES OFFICER AND COMMUNITY SAFETY.
 (Enter Narrative Justification Here: As You Type The Box Will Expand. You May Submit/Attach a Separate Sheet)
See Attached

BUDGET REQUESTED/JUSTIFICATION SECTION
 25. FOR BUDGET REQUEST DOCUMENTATION, ORGANIZATIONS ARE REQUIRED TO ATTACH COPIES OF VENDOR QUOTES/BIDS. APPLICATIONS SUBMITTED WITHOUT BUDGET REQUEST QUOTES/BIDS WILL NOT BE APPROVED. PLEASE COMPLETE THE TABLE BELOW TO JUSTIFY YOUR BUDGET REQUESTED.

DETAILED DESCRIPTION OF ITEMS/ PROPOSED ACTIVITIES (Include the number of items and unit cost)	COST OF ITEMS (Including taxes and shipping if applicable)	NARRATIVE (Summarize how items will be utilized and the benefit the organization)
TOTAL		



ARKANSAS DEPARTMENT OF FINANCE AND ADMINISTRATION
 OFFICE OF INTERGOVERNMENTAL SERVICES
 1515 West 7th Street, Suite 404
 P. O. Box 8031
 Little Rock, Arkansas 72203

DFA/IGS ONLY	
REVIEWED DATE:	_____
APPROVED DATE:	_____
CLEARINGHOUSE:	_____
STAFF INITIALS:	_____

LOCAL LAW ENFORCEMENT BLOCK GRANT (LLEBG)

BUDGET REQUESTED/JUSTIFICATION SECTION

25. FOR BUDGET REQUEST DOCUMENTATION, ORGANIZATIONS ARE REQUIRED TO ATTACH COPIES OF VENDOR QUOTES/BIDS. APPLICATIONS SUBMITTED WITHOUT BUDGET REQUEST QUOTES/BIDS WILL NOT BE APPROVED. PLEASE COMPLETE THE TABLE BELOW TO JUSTIFY YOUR BUDGET REQUESTED.

DETAILED DESCRIPTION OF ITEMS/ PROPOSED ACTIVITIES (Include the number of items and unit cost)	COST OF ITEMS (Including taxes and shipping if applicable)	NARRATIVE (Summarize how items will be utilized and the benefit the organization)
DEFENSE LITE Bullet Shield Level 3 (\$800.00)	(shipping) \$9,410.00	
TOTAL	\$ 9,410.00	

Application for Federal Assistance SF-424	
*1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	
*2. Type of Application * If Revision, select appropriate letter(s): <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation * Other (Specify) <input type="checkbox"/> Revision	
*3. Date Received: _____ 4. Applicant Identifier: _____	
5a. Federal Entity Identifier: _____ *5b. Federal Award Identifier: _____	
State Use Only:	
6. Date Received by State: _____ 7. State Application Identifier: _____	
8. APPLICANT INFORMATION:	
*a. Legal Name: <u>City of Farmington</u>	
*b. Employer/Taxpayer Identification Number (EIN/TIN): <u>71-0439608</u> *c. UEI: <u>ZCCJVEMQ2ZE6</u>	
d. Address:	
*Street 1: <u>354 W. Main St.</u>	
Street 2: _____	
*City: <u>Farmington</u>	
County/Parish: <u>Washington</u>	
*State: <u>AR</u>	
*Province: _____	
*Country: <u>USA: United States</u>	
*Zip / Postal Code <u>72730</u>	
e. Organizational Unit:	
Department Name: <u>Farmington Police Department</u> Division Name: _____	
f. Name and contact information of person to be contacted on matters involving this application:	
Prefix: _____ *First Name: <u>James</u>	
Middle Name: _____	
*Last Name: <u>Brotherton</u>	
Suffix: _____	
Title: <u>Lieutenant</u>	
Organizational Affiliation: _____	
*Telephone Number: <u>(479) 267-3411</u> Fax Number: <u>(479) 267-5897</u>	
*Email: <u>jimmybrotherton@cityoffarmington-ar.gov</u>	

Application for Federal Assistance SF-424

*9. Type of Applicant 1: Select Applicant Type:

Pick an applicant type City Government

Type of Applicant 2: Select Applicant Type:

Pick an applicant type Farmington Police Department

Type of Applicant 3: Select Applicant Type:

Pick an applicant type

*Other (Specify)

*10. Name of Federal Agency:

U.S. Department of Justice (DOJ)

11. Catalog of Federal Domestic Assistance Number:

16.738

CFDA Title:

Justice Assistance Grant (JAG)

*12. Funding Opportunity Number:

*Title:

Local Law Enforcement Block Grant (LLEBG)

13. Competition Identification Number:

Title:


14. Areas Affected by Project (Cities, Counties, States, etc.):

Police Department / City Hall

*15. Descriptive Title of Applicant's Project:

City of Farmington LLEBG Equipment: Crime Prevention Program

Attach supporting documents as specified in agency instructions.

Application for Federal Assistance SF-424		
16. Congressional Districts Of:		
*a. Applicant:	*b. Program/Project:	
Attach an additional list of Program/Project Congressional Districts if needed.		
17. Proposed Project:		
*a. Start Date: <u>4/29/2024</u>	*b. End Date: <u>9/30/2024</u>	
18. Estimated Funding (\$):		
*a. Federal	<u>\$7,400</u>	\$ 0
*b. Applicant		\$ 0
*c. State		\$ 0
*d. Local		\$ 0
*e. Other		\$ 0
*f. Program Income		\$ 0
*g. TOTAL	<u>\$7,400</u>	\$ 0
*19. Is Application Subject to Review By State Under Executive Order 12372 Process?		
<input checked="" type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <u>4/19/2024</u> .		
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.		
<input type="checkbox"/> c. Program is not covered by E.O. 12372.		
*20. Is the Applicant Delinquent On Any Federal Debt?		
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
If "Yes", explain:		
<p>21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)</p> <input checked="" type="checkbox"/> ** I AGREE		
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.		
Authorized Representative:		
Prefix: _____	*First Name: <u>James</u>	
Middle Name: _____		
*Last Name: <u>Brotherton</u>		
Suffix: _____		
*Title: <u>Lieutenant</u>		
*Telephone Number: <u>(479) 267-3411</u>	Fax Number: <u>(479) 267-5897</u>	
* Email: <u>jimmybrotherton@cityoffarmington-ar.gov</u>		
*Signature of Authorized Representative: 	*Date Signed: <u>4/16/2024</u>	



FARMINGTON POLICE DEPARTMENT
P.O. BOX 150 / 354 WEST MAIN
FARMINGTON, AR 72730
TELEPHONE (479) 267-3411
FAX (479) 267-5897



To: Office of Intergovernmental Services

From: Farmington Police Department

Re: Narrative for Local Law Enforcement Block Grant

The Farmington Police Department is applying for the Local Law Enforcement Block Grant (LLEBG) in the amount \$7,400. If awarded this LLEBG, the Farmington Police Department would like to have DEFENSE LITE Bullet Shield installed in our city hall building. This would be installed in our lobby where our civilian court personnel and receptionist are located all day, every day interacting with the public.

With police departments and local government buildings being a high risk and target area, we feel this is an excellent way to help protect our staff. This product is designed to stop bullets and other projectiles. Our hope is with this added protection, our staff will have time to react and/or escape in the event of an active shooter or threat inside our building.

Attached is a copy of the quote for DEFENSE LITE Bullet Shield Threat Level 3, which would meet our needs if awarded the LLEBG. Thank you for your time and consideration. We feel this would be an excellent addition to the safety and security of not only our building, but most importantly our officers, civilian staff, and any other innocent civilians in the building.

jimmybrotherton@cityoffarmington-ar.gov

From: ArmorVu <quickbooks@notification.intuit.com>
Sent: Wednesday, April 17, 2024 8:12 AM
To: jimmybrotherton@cityoffarmington-ar.gov
Subject: Estimate 1125 from ArmorVu

Dear Farmington Police Department,

Please find your estimate details for BulletShield Level 3 here. Feel free to contact us if you have any questions. We look forward to working with you.

Have a great day!
ArmorVu

----- Estimate -----

18 Township St
Fayetteville, AR 72703 US
+1 4794455618

Estimate #: 1125
Date: 04/17/2024
Exp. Date: \$9,410.00

Address:

Farmington Police Department
354 West Main Street
Farmington, AR 72730

Contact: Jimmy 479-267-2411

Item #	Description	Amount
1	Install BulletShield Level 3 to reception window in lobby. Customer currently has 2 speaker holes and 2 pass through. Need to engineer speaker hole and passthrough that will be effective. BSL3: 1.25" retrofit polycarbonate ballistic shield, furnished and installed. Pricing subject to validation of measurements and building acceptance of system. Field survey required.	8,800.00
1	Shipping	1,250.00
1	Good Neighbor discount	-640.00
----- Total:		\$9,410.00



DEFENSELITE®

**RETROFIT
SECURITY
GLAZING**

*Designed to Protect Your
People and Your Property*



PUT AN END TO SMASH AND GRAB CRIME.

DEFENSELITE®

DefenseLite is a clear security glazing system that installs over existing window and door glass creating a layer of protection designed to 'keep the bad guys out.' A patented technology, the DefenseLite overglaze is 250 times stronger than glass, nearly invisible once installed and an affordable solution that works to mitigate criminal attacks.

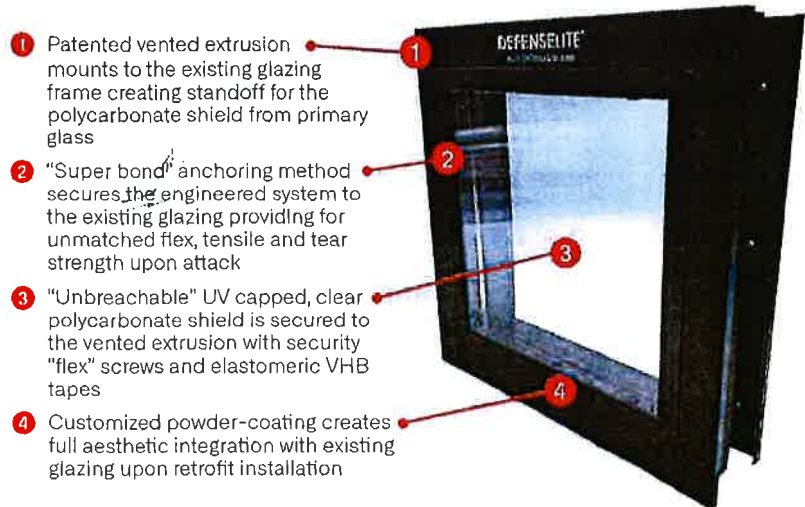
Utilizing proprietary high-optic UV coated polycarbonate shields, vented aluminum extrusions, multi-layer thin films, tough structural adhesives, VHB tapes and security tipped anchors, DefenseLite is an engineered forced-entry solution that combines the best of materials science with an efficient retrofit installation.

DefenseLite polycarbonate security panels are mounted to your existing glazing frames using a custom vented aluminum extrusion that creates stand-off from your primary window and door glass.

Upon attack, the retrofit security glazing system flexes, absorbs and deflects energy away, keeping the bad guys outside! In most cases after installing our overglaze security panel, the primary window does not break, and the criminal flees

the scene. DefenseLite's patent pending vented extrusion system prevents condensation buildup by dynamically moving air throughout the glazing frames eliminating costly and unsightly moisture problems.

Anatomy of the DEFENSELITE® System



- 1 Patented vented extrusion mounts to the existing glazing frame creating standoff for the polycarbonate shield from primary glass
- 2 "Super bond" anchoring method secures the engineered system to the existing glazing providing for unmatched flex, tensile and tear strength upon attack
- 3 "Unbreachable" UV capped, clear polycarbonate shield is secured to the vented extrusion with security "flex" screws and elastomeric VHB tapes
- 4 Customized powder-coating creates full aesthetic integration with existing glazing upon retrofit installation

NO HARM. NO ENTRY.

BULLET SHIELD™

















BulletShield is an overglaze that mounts onto existing window or door frames, creating a protective layer that mitigates ballistic attack through glass.

Each system is custom fabricated based on perceived threat levels, budgets, and existing glazing conditions. Installed by certified dealers, systems may utilize

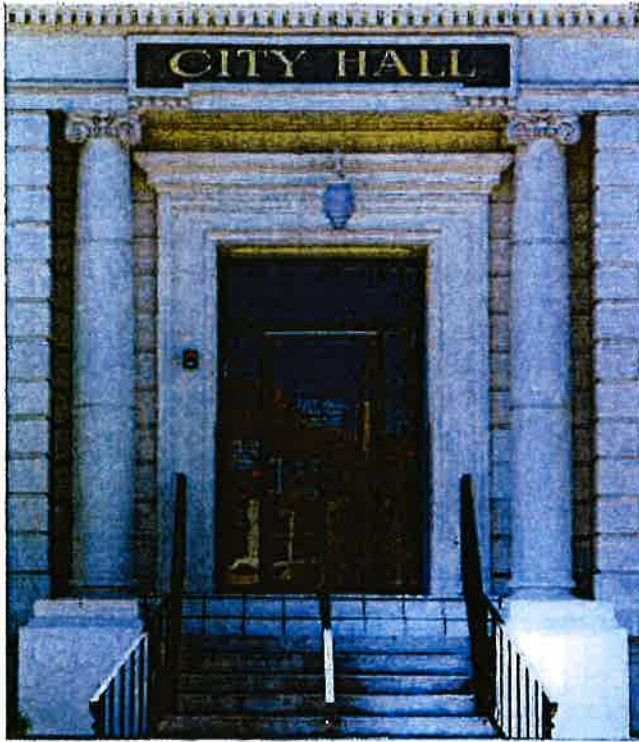
exotic plastics, polycarbonates, or glass-clad shields depending on performance requirements.

All-weather adhesives, high-performance films, VHB tapes, and mechanical security anchors may be used to install the system. BulletShield is independently tested to meet forced entry and UL 752 ballistic standards.



BULLET SHIELD™						
UL 752 Standard for Ballistic Resistance						
GUN	THREAT LEVEL	WEAPON TYPE	CALIBER & WEIGHT	AMMUNITION	NO. OF SHOTS	MIN/MAX FPS
	1	Handgun	9mm 124 grain	 FMCJ LC	3	1175/1293
	2	Handgun	.357 Magnum 158 Grain	 JLSP	3	1250/1375
	3	Handgun	.44 Magnum 240 Grain	 LSW GC	3	1350/1485
	4	.30-06 Rifle	.30 Caliber 180 Grain	 LCSP	1	2540/2794
	5	AK-47	.308 150 Grain	 LC FMCJ Military Ball	1	2750/3025
	6	9mm Uzi	9mm 124 grain	 JLSP	5	1400/1540
	7	AR-15	.223 55 Grain	 JLSP	5	3080/3383
	8	AK47	.308 150 Grain	 LC FMCJ Military Ball	5	2750/3025

BulletShield retrofit security glazing stops bullets and other projectiles while slowing down active shooters. This allows those inside the building the opportunity to escape and the critical time needed for first responders to arrive and intercede.



POLICE STATIONS & GOVERNMENT BUILDINGS

To keep police officers and government staff safe, bullet-resistant glazing should be installed in entrances, transaction windows and lobbies with windows and door glass. This not only keeps the police staff safer but also acts as a mechanism to combat immediate criminal activity within the precinct. Utilized in police stations, DefenseLite retrofit security glazing systems provide immediate protection from active threats keeping building occupants safer from criminal attack.

Government buildings can be easily upgraded with BulletShield to protect against forced entry. Since these buildings are high target areas, extra safety precautions should be taken to protect sensitive material and government employees. BulletShield is rated to UL752 ballistic standards offering impressive forced-entry capabilities that will slow shooters long enough for law enforcement to intervene.



SCHOOLS & UNIVERSITIES

The increasing cases of gun violence on school campuses means bullet-resistant glazing is all but necessary in schools today. DefenseLite makes it easy and affordable to get you the protection needed to protect our school windows and doors and the active-shooter mitigation capabilities of BulletShield will improve school safety and puts parents' minds at ease.

BulletShield's custom-fabricated retrofit security shields can be installed on both doors and windows in daycare centers, K-12 schools, and college campuses. These bullet-resistant shields stand up to multiple shots, stalling the shooter and keeping students safe as they await first-responders.



HOSPITALITY

Hotels and restaurants have a responsibility to protect guests, customers, and workers from impending threats. DefenseLite hospitality security solutions protect against smash and grab attempts, theft, and vandalism. These ultra-strong polycarbonate security shields are custom designed to be virtually invisible once installed, adding security while maintaining the appearance of your hotel or restaurant.

Installing a bullet-resistant DefenseLite system is one of the most efficient and affordable ways to improve hospitality industry security standards.



OMB APPROVAL NO. 1121-140
EXPIRES 6/30/2021

STANDARD ASSURANCES

The Applicant hereby assures and certifies compliance with all applicable Federal statutes, regulations, policies, guidelines, and requirements, including 2 C.F.R. Part 2800 (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards by the Department of Justice), and Ex. Order 12372 (intergovernmental review of federal programs). The applicant also specifically assures and certifies that:

1. It has the legal authority to apply for federal assistance and the institutional, managerial, and financial capability (including funds sufficient to pay any required non-federal share of project cost) to ensure proper planning, management, and completion of the project described in this application.
2. It will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
3. It will give the awarding agency or the Government Accountability Office, through any authorized representative, access to and the right to examine all paper or electronic records related to the financial assistance.
4. It will comply with all lawful requirements imposed by the awarding agency, specifically including any applicable regulations, such as 28 C.F.R. pts. 18, 22, 23, 30, 35, 38, 42, 61, and 63, and the award term in 2 C.F.R. § 175.15(b).
5. It will assist the awarding agency (if necessary) in assuring compliance with section 106 of the National Historic Preservation Act of 1966 (16 U.S.C. § 470), Ex. Order 11593 (Identification and protection of historic properties), the Archeological and Historical Preservation Act of 1974 (16 U.S.C. § 469a-1 et seq.), and the National Environmental Policy Act of 1969 (42 U.S.C. § 4321).
6. It will comply (and will require any subrecipients or contractors to comply) with any applicable nondiscrimination provisions, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. § 3789d); the Victims of Crime Act (42 U.S.C. § 10604(e)); the Juvenile Justice and Delinquency Prevention Act of 2002 (42 U.S.C. § 5672(b)); the Violence Against Women Act (42 U.S.C. § 13925(b)(13)); the Civil Rights Act of 1964 (42 U.S.C. § 2000d); the Indian Civil Rights Act (25 U.S.C. §§ 1301-1303); the Rehabilitation Act of 1973 (29 U.S.C. § 794); the Americans with Disabilities Act of 1990 (42 U.S.C. §§ 12131-34); the Education Amendments of 1972 (20 U.S.C. §§ 1681, 1683, 1685-86); and the Age Discrimination Act of 1975 (42 U.S.C. §§ 6101-07). It will also comply with Ex. Order 13279, Equal Protection of the Laws for Faith-Based and Community Organizations; Executive Order 13559, Fundamental Principles and Policymaking Criteria for Partnerships With Faith-Based and Other Neighborhood Organizations; and the DOJ implementing regulations at 28 C.F.R. Part 38.
7. If a governmental entity—
 - a) it will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. § 4601 et seq.), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and
 - b) it will comply with requirements of 5 U.S.C. §§ 1501-08 and §§ 7324-28, which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.


Signature of Contracting Official

4-19-24
Date



ARKANSAS DEPARTMENT OF FINANCE AND ADMINISTRATION
OFFICE OF INTERGOVERNMENTAL SERVICES

REQUEST TO DESIGNATE AN ACTING AUTHORIZED OFFICIAL

SUBGRANT ORGANIZATION				
AUTHORIZED OFFICIAL (PRINT NAME)		ERNIE L PENN		
SUBGRANT NUMBER		SUBGRANT PERIOD:	FROM 4/29/2024	TO 9/30/2024

As the highest-ranking official of the above named organization's governing body, I hereby request the Office of Intergovernmental Services, to recognize the individual listed below as authorized to act on my behalf in matters regarding the above-referenced subgrant and project period.

I will ensure that I am kept appropriately apprised of project performance, expenditures and other areas of administrative responsibility through this individual. I understand and accept that my designation of authority will in no way release this organization from any liability.

This authority specifically allows my designee to execute budget documents and reimbursement requests, and to speak to IGS staff regarding matters related to the grant.

Ernie L Penn

4-19-24

AUTHORIZED OFFICIAL SIGNATURE

DATE

- Board President
- County Judge
- Mayor
- Elected Prosecutor
- Other Authorized Official

PROPOSED ACTING AUTHORIZED OFFICIAL			
PRINT NAME/TITLE	James Brotherton Lieutenant		
TELEPHONE NUMBER	(479) 267-3411	E-MAIL	jimmy.brotherton@cityoffarmington-ar.gov

Having read the above referenced subgrant and all attachments, I certify that I will perform on behalf of this organization's authorized official, I am prepared to oversee all matters related to the subgrant in accordance with all state and federal laws and regulations.

AB

DATE 4/17/2024

AUTHORIZED OFFICIAL SIGNATURE



STATE OF ARKANSAS
Department of Finance
and Administration

Office of Intergovernmental Services
1515 West Seventh Street, Suite 400
Post Office Box 8031
Little Rock, Arkansas, 72203-8031
Phone: (501) 682-1074
Fax: (501) 682-5206

<https://www.dfa.arkansas.gov/intergovernmental-services>

CERTIFICATION OF EXPENDITURE COMPLIANCE

I, ERNIE L. PENN, do hereby certify that my agency representatives and I will submit all required expenditure documentation for monies spent under the LLEBG Grant (receipts, invoices etc.) to the Department of Finance and Administration\Intergovernmental Services on or before 15 days after the project end date. We agree to comply with all grant requirements to fully utilize our Local Law Enforcement Block Grant (LLEBG) for the purposes outlined in our approved budget. We understand that failure to comply with this agreement will result in disqualification of my agency in obtaining future awards and will require reimbursement of funds spent.

Signature of Authorized Official

ERNIE L PENN

Printed Name\Title of Authorized Official

4-19-24

Date



U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS
OFFICE OF THE COMPTROLLER

**Certification Regarding
Debarment, Suspension, Ineligibility and Voluntary Exclusion
Lower Tier Covered Transactions
(Sub-Recipient)**

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 28 CFR Part 67, Section 67.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988 *Federal Register* (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON REVERSE)

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department of agency.
- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

James Brotherton / Lieutenant

Name and Title of Authorized Representative

AB

Signature

4/19/2024

Date

City of Farmington Police Dept.

Name of Organization

354 W. Main St. Farmington, AR 72730

Address of Organization

Instructions for Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.

2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposes," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549.

5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.

6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled, "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transaction," without modification in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may check the Nonprocurement List.

8. Nothing contained in the foregoing shall be construed to require establishment of a system of reports in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.



U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS
OFFICE OF THE COMPTROLLER

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying" and 28 CFR Part 67, "Government-wide Debarment and Suspension (Nonprocurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR Part 67, for prospective participants in primary covered transactions, as defined at 28 CFR Part 67, Section 67.510—

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a

public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67 Sections 67.615 and 67.620—

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about—

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will—

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted—

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

Check if there are workplaces on file that are not identified here.

Section 67, 630 of the regulations provides that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for Department of Justice funding. States and State agencies may elect to use OJP Form 4061/7.

Check if the State has elected to complete OJP Form 4061/7.

DRUG-FREE WORKPLACE (GRANTEES WHO ARE INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67; Sections 67.615 and 67.620—

A. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

1. Grantee Name and Address:

City of Farmington LEBG Equipment: Crime Prevention

2. Application Number and/or Project Name

3. Grantee IRS/Vendor Number

James Brotherton / Lieutenant

4. Typed Name and Title of Authorized Representative



5. Signature

4/19/2024

6. Date

CERTIFICATION FORM

Compliance with the Equal Employment Opportunity Plan (EEOP) Requirements

Please read carefully the Instructions (see below) and then complete Section A or Section B or Section C, not all three. If recipient completes Section A or C and sub-grants a single award over \$500,000, in addition, please complete Section D.

Recipient's Name: <u>City of Farmington Police Department</u>	
Address: <u>354 W. Main St. Farmington, AR 72730</u>	
Is agency a: <input type="checkbox"/> Direct or <input type="checkbox"/> Sub recipient of OJP, OVW or COPS funding?	Law Enforcement Agency? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
DUNS Number:	Vendor Number (only if direct recipient)
Name and Title of Contact Person: <u>James Brotherton / Lieutenant</u>	
Telephone Number: <u>(479) 767-3411</u>	E-Mail Address: <u>Jimmy.brotherton@cityoffarmington-ar.gov</u>

Section A—Declaration Claiming Complete Exemption from the EEOP Requirement

Please check all the following boxes that apply.

- Less than fifty employees.
- Nonprofit Organization
- Indian Tribe
- Educational Institution
- Medical Institution,
- Receiving a single award(s) less than \$25,000.

I, James Brotherton [responsible official], certify that City of Farmington Police Department [recipient] is not required to prepare an EEOP for the reason(s) checked above, pursuant to 28 C.F.R § 42.302. I further certify that City of Farmington Police Department [recipient] will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services.

If recipient sub-grants a single award over \$500,000, in addition, please complete Section D

James Brotherton Lieutenant [Signature] 4/19/2024
 Print or Type Name and Title Signature Date

Section B—Declaration Claiming Exemption from the EEOP Submission Requirement and Certifying That an EEOP Is on File for Review

If a recipient agency has fifty or more employees and is receiving a single award or, subaward, of \$25,000 or more, but less than \$500,000, then the recipient agency does not have to submit an EEOP to the OCR for review as long as it certifies the following (42 C.F.R. § 42.305):

I, _____ [responsible official], certify that _____ [recipient], which has fifty or more employees and is receiving a single award or subaward for \$25,000 or more, but less than \$500,000, has formulated an EEOP in accordance with 28 CFR pt. 42, subpt. E. I further certify that within the last twenty-four months, the proper authority has formulated and signed into effect the EEOP and, as required by applicable federal law, it is available for review by the public, employees, the appropriate state planning agency, and the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice. The EEOP is on file at the following office:

 [organization],

 [address].

 Print or Type Name and Title Signature Date

Section C—Declaration Stating that an EEOP Short Form Has Been Submitted to the Office for Civil Rights for Review

If a recipient agency has fifty or more employees and is receiving a single award, or subaward, of \$500,000 or more, then the recipient agency must send an EEOP Short Form to the OCR for review.

I, _____ [responsible official], certify that _____ [recipient], which has fifty or more employees and is receiving a single award of \$500,000 or more, has formulated an EEOP in accordance with 28 CFR pt. 42, subpt. E, and sent it for review on _____ [date] to the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice.

If recipient sub-grants a single award over \$500,000, in addition, please complete Section D

 Print or Type Name and Title Signature Date

INSTRUCTIONS

Completing the Certification Form

Compliance with the Equal Employment Opportunity Plan (EEOP) Requirements

The federal regulations implementing the Omnibus Crime Control and Safe Streets Act (Safe Streets Act) of 1968, as amended, require some recipients of financial assistance from the U.S. Department of Justice subject to the statute's administrative provisions to create, keep on file, submit to the Office for Civil Rights (OCR) at the Office of Justice Programs (OJP) for review, and implement an Equal Employment Opportunity Plan (EEOP). *See* 28 C.F.R. pt. 42, subpt. E. All awards from the Office of Community Oriented Policing Services (COPS) are subject to the EEOP requirements; many awards from OJP, including awards from the Bureau of Justice Assistance (BJA), the Office of Juvenile Justice and Delinquency Prevention (OJJDP), and the Office for Victims of Crime (OVC) are subject to the EEOP requirements; and many awards from the Office on Violence Against Women (OVW) are also subject to the EEOP requirements. If you have any questions as to whether your award from the U.S. Department of Justice is subject to the Safe Streets Act's EEOP requirements, please consult your grant award document, your program manager, or the OCR.

Recipients should complete *either* Section A *or* Section B *or* Section C, not all three. If recipient completes Section A *or* C and sub-grants a single award over \$500,000, in addition, please complete Section D.

Section A

The regulations exempt some recipients from all of the EEOP requirements. Your organization may claim an exemption from all of the EEOP requirements if it meets any of the following criteria; it is a nonprofit organization, an educational institution, a medical institution, or an Indian tribe; *or* it received an award under \$25,000; *or* it has less than fifty employees. To claim the complete exemption from the EEOP requirements, complete Section A.

Section B

Although the regulations require some recipients to create, maintain on file, and implement an EEOP, the regulations allow some recipients to forego submitting the EEOP to the OCR for review. Recipients that (1) are a unit of state or local government, an agency of state or local government, or a private business; *and* (2) have fifty or more employees; *and* (3) have received a single grant award of \$25,000 or more, but less than \$500,000, may claim the limited exemption from the submission requirement by completing Section B. In completing Section B, the recipient should note that the EEOP on file has been prepared within twenty-four months of the date of the most recent grant award.

Section C

Recipients that (1) are a unit of state or local government, an agency of state or local government, or a private business, *and* (2) have fifty or more employees, *and* (3) have received a single grant award of \$500,000 or more, must prepare, maintain on file, *submit to the OCR for review*, and implement an EEOP. Recipients that have submitted an EEOP Utilization Report (or in the process of submitting one) to the OCR, should complete Section C.

Section D

Recipients that (1) receive a single award over \$500,000; *and* (2) subaward a single award of \$500,000 or more must provide a list; including, name, address and DUNS # of each such sub-recipient by completing Section D.

Submission Process

Recipients should download the online Certification Form, complete required sections, have the appropriate official sign it, electronically scan the signed document, and then send the signed document to the following e-mail address: EEOPForms@usdoj.gov. *The document must have the following title: EEOP Certification*. If you have questions about completing or submitting the Certification Form, please contact the Office for Civil Rights, Office of Justice Programs, 810 7th Street, NW, Washington, DC 20531 (Telephone: (202) 307-0690 and TTY: (202) 307-2027).

Public Reporting Burden Statement

Paperwork Reduction Act Notice. Under the Paperwork Reduction Act, a person is not required to respond to a collection of information unless it displays a current valid OMB control number. We try to create forms and instructions that are accurate, can be easily understood, and which impose the least possible burden on you to provide us with information. The estimated minimum average time to complete and file this application is 20 minutes per form. If you have any comments regarding the accuracy of this estimate, or suggestions for making this form simpler, you can write to the Office of Justice Programs, 810 7th Street, N.W., Washington, D.C. 20531.



**ARKANSAS DEPARTMENT OF
FINANCE AND ADMINISTRATION**

OFFICE OF INTERGOVERNMENTAL SERVICES
1515 West Seventh Street, Suite 404
P.O. Box 8031
Little Rock, Arkansas 72203-8031
Phone: (501) 682-1074
Fax: (501) 682-5206
<https://www.dfa.arkansas.gov/intergovernmental-services>

JAG RSAT
 LLEBG COAP

CATALOG OF DOMESTIC FEDERAL ASSISTANCE
(CFDA Number) 16.738 – Edward Byrne Memorial Justice Assistance Grant

Federal Award Number: 2020-DJ-BX-0038
Federal Award Date: 10/1/2019

SUBGRANTEE NAME AND ADDRESS (Including Zip Code)
City of Farmington
354 West Main Street
Farmington, Arkansas 72730-0150

SUBGRANT NUMBER: 24-865-24MG
START DATE: April 29, 2024
END DATE: September 30, 2024

FEDERAL IDENTIFICATION NUMBER/DUNS:
71-0439608/883725368

AWARD DATE: April 29, 2024

ACTION:

Initial

AWARD AMOUNT: \$ 7,400.00

FEDERAL AMOUNT: \$ 7,400.00

STATE AMOUNT: N/A

LOCAL MATCH: N/A

No Indirect Rate Cost

PROJECT DESCRIPTION

The subgrantee provides criminal justice services to the "less-than-\$10,000 jurisdictions". The subaward will support equipment and other needs of the local law enforcement units. This subaward is not an R&D.

SPECIAL CONDITIONS (Check if applicable)

THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS ASSET FORTH IN IT'S APPLICATION AND ALL CERTIFICATIONS, ASSURANCES AND SPECIAL CONDITIONS PREVIOUSLY AGREED TO.

Statutory Authority: 34 U.S.C. 10701 and Pub. L. No. 115-141, 132 Stat 348, 422

AGENCY APPROVAL		SUBGRANTEE APPROVAL	
12. TYPED NAME AND TITLE OF APPROVING IGS OFFICIAL Doris Smith, DFA Administrator Intergovernmental Services		15. TYPED NAME AND TITLE OF AUTHORIZED SUBGRANTEE OFFICIAL Billie Virginia James Brotherton Farmington Police Department	
13. SIGNATURE OF APPROVING OFFICIAL	14. DATE:	16. SIGNATURE OF AUTHORIZED OFFICIAL 	17. DATE: 5/21/24



STATE OF ARKANSAS
**Department of Finance
and Administration**

Office of Intergovernmental Services

1515 West Seventh Street, Suite 400

Post Office Box 8031

Little Rock, Arkansas, 72203-8031

Phone: (501) 682-1074

Fax: (501) 682-5206

<https://www.dfa.arkansas.gov/intergovernmental-services>

CERTIFICATION OF EXPENDITURE COMPLIANCE

I, ERNIE L PENN, do hereby certify that my agency representatives and I will submit all required expenditure documentation for monies spent under the LLEBG Grant (receipts, invoices etc.) to the Department of Finance and Administration\Intergovernmental Services on or before 15 days after the project end date. We agree to comply with all grant requirements to fully utilize our Local Law Enforcement Block Grant (LLEBG) for the purposes outlined in our approved budget. We understand that failure to comply with this agreement will result in disqualification of my agency in obtaining future awards and will require reimbursement of funds spent.

A handwritten signature in blue ink, appearing to read 'Ernie L. Penn', written over a horizontal line.

Signature of Authorized Official

ERNIE L. PENN Mayor

Printed Name\Title of Authorized Official

5-21-24

Date



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SPECIAL CONDITIONS

1. Requirements of the award; remedies for non-compliance or for materially false statements

The conditions of this award are material requirements of the award. Compliance with any assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance also is a material requirement of this award. By signing and accepting this award on behalf of the recipient, the authorized recipient official accepts all material requirements of the award, and specifically adopts all such assurances or certifications as if personally executed by the authorized recipient official.

Failure to comply with any one or more of these award requirements -- whether a condition set out in full below, a condition incorporated by reference below, or an assurance or certification related to conduct during the award period -

- may result in the Office of Justice Programs ("OJP") taking appropriate action with respect to the recipient and the award. Among other things, the OJP may withhold award funds, disallow costs, or suspend or terminate the award. The U.S. Department of Justice ("DOJ"), including OJP, also may take other legal action as appropriate.

Any materially false, fictitious, or fraudulent statement to the federal government related to this award (or concealment or omission of a material fact) may be the subject of criminal prosecution (including under 18 U.S.C. 1001 and/or 1621, and/or 34 U.S.C. 10271-10273), and also may lead to imposition of civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. 3729-3730 and 3801-3812).

Should any provision of a requirement of this award be held to be invalid or unenforceable by its terms, that provision shall first be applied with a limited construction so as to give it the maximum effect permitted by law. Should it be held, instead, that the provision is utterly invalid or -unenforceable, such provision shall be deemed severable from this award.

2. Applicability of Part 200 Uniform Requirements

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements") apply to this FY 2019 award from OJP.

The Part 200 Uniform Requirements were first adopted by DOJ on December 26, 2014. If this FY 2019 award supplements funds previously awarded by OJP under the same award number (e.g., funds awarded during or before December 2014), the Part 200 Uniform Requirements apply with respect to all funds under that award number (regardless of the award date, and regardless of whether derived from the initial award or a supplemental award) that are obligated on or after the acceptance date of this FY 2019 award.

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For more information and resources on the Part 200 Uniform Requirements as they relate to OJP awards and subawards ("subgrants"), see the OJP website at <https://ojp.gov/funding/Part200UniformRequirements.htm>.

Record retention and access: Records pertinent to the award that the recipient (and any subrecipient ("subgrantee") at any tier, must retain -- typically for a period of 3 years from the date of submission of the final expenditure report (SF 425), unless a different retention period applies -- and to which the recipient (and any subrecipient ("subgrantee") at any tier) must provide access, include performance measurement information, in addition to the financial records, supporting documents, statistical records, and other pertinent records indicated at 2 C.F.R. 200.333.

In the event that an award-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the recipient is to contact OJP promptly for clarification.

3. Compliance with DOJ Grants Financial Guide

References to the DOJ Grants Financial Guide are to the DOJ Grants Financial Guide as posted on the OJP website (currently, the "DOJ Grants Financial Guide" available at <https://ojp.gov/financialguide/DOJ/index.htm>), including any updated version that may be posted during the period of performance. The recipient agrees to comply with the DOJ Grants Financial Guide.

4. Reclassification of various statutory provisions to a new Title 34 of the United States Code

On September 1, 2017, various statutory provisions previously codified elsewhere in the U.S. Code were editorially reclassified (that is, moved and renumbered) to a new Title 34, entitled "Crime Control and Law Enforcement." The reclassification encompassed a number of statutory provisions pertinent to OJP awards (that is, OJP grants and cooperative agreements), including many provisions previously codified in Title 42 of the U.S. Code.

Effective as of September 1, 2017, any reference in this award document to a statutory provision that has been reclassified to the new Title 34 of the U.S. Code is to be read as a reference to that statutory provision as reclassified to Title 34. This rule of construction specifically includes references set out in award conditions, references set out in material incorporated by reference through award conditions, and references set out in other award requirements.

5. Required training for Point of Contact and all Financial Points of Contact

Both the Point of Contact (POC) and all Financial Points of Contact (FPOCs) for this award must have successfully completed an "OJP financial management and grant administration training" by 120 days after the



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date of the recipient's acceptance of the award. Successful completion of such a training on or after January 1, 2017, will satisfy this condition.

In the event that either the POC or an FPOC for this award changes during the period of performance, the new POC or FPOC must have successfully completed an "OJP financial management and grant administration training" by 120 calendar days after -- (1) the date of OJP's approval of the "Change Grantee Contact" GAN (in the case of a new POC), or (2) the date the POC enters information on the new FPOC in GMS (in the case of a new FPOC). Successful completion of such a training on or after January 1, 2017, will satisfy this condition.

A list of OJP trainings that OJP will consider "OJP financial management and grant administration training" for purposes of this condition is available at <https://www.ojp.gov/training/fmts.htm>. All trainings that satisfy this condition include a session on grant fraud prevention and detection

The recipient should anticipate that OJP will immediately withhold ("freeze") award funds if the recipient fails to comply with this condition. The recipient's failure to comply also may lead OJP to impose additional appropriate conditions on this award. **N/A**

6. Requirements related to "de minimis" indirect cost rate

A recipient that is eligible under the Part 200 Uniform Requirements and other applicable law to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f), and that elects to use the "de minimis" indirect cost rate, must advise OJP in writing of both its eligibility and its election, and must comply with all associated requirements in the Part 200 Uniform Requirements. The "de minimis" rate may be applied only to modified total direct costs (MTDC) as defined by the Part 200 Uniform Requirements.

7. Requirement to report potentially duplicative funding

If the recipient currently has other active awards of federal funds, or if the recipient receives any other award of federal funds during the period of performance for this award, the recipient promptly must determine whether funds from any of those other federal awards have been, are being, or are to be used (in whole or in part) for one or more of the identical cost items for which funds are provided under this award. If so, the recipient must promptly notify the DOJ awarding agency (OJP or OVW, as appropriate) in writing of the potential duplication, and, if so requested by the DOJ awarding agency, must seek a budget-modification or change-of-project-scope grant adjustment notice (GAN) to eliminate any inappropriate duplication of funding.

8. Requirements related to System for Award Management and Universal Identifier Requirements

The recipient must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at <https://www.sam.gov/>. This includes applicable requirements regarding registration with SAM, as well as maintaining the currency of information in SAM.

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The recipient also must comply with applicable restrictions on subawards ("subgrants") to first-tier subrecipients (first-tier "subgrantees"), including restrictions on subawards to entities that do not acquire and provide (to the recipient) the unique entity identifier required for SAM registration.

The details of the recipient's obligations related to SAM and to unique entity identifiers are posted on the OJP web site at <https://ojp.gov/funding/Explore/SAM.htm> (Award condition: System for Award Management (SAM) and Universal Identifier Requirements) and are incorporated by reference here.

This condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

9. Employment eligibility verification for hiring under the award

1. The recipient (and any subrecipient at any tier) must--

A. Ensure that, as part of the hiring process for any position within the United States that is or will be funded (in whole or in part) with award funds, the recipient (or any subrecipient) properly verifies the employment eligibility of the individual who is being hired, consistent with the provisions of 8 U.S.C. 1324a(a)(1) and (2).

B. Notify all persons associated with the recipient (or any subrecipient) who are or will be involved in activities under this award of both--

(1) this award requirement for verification of employment eligibility, and

(2) the associated provisions in 8 U.S.C. 1324a(a)(1) and (2) that, generally speaking, make it unlawful, in the United States, to hire (or recruit for employment) certain aliens.

C. Provide training (to the extent necessary) to those persons required by this condition to be notified of the award requirement for employment eligibility verification and of the associated provisions of 8 U.S.C. 1324a(a)(1) and (2).

D. As part of the recordkeeping for the award (including pursuant to the Part 200 Uniform Requirements), maintain records of all employment eligibility verifications pertinent to compliance with this award condition in accordance with Form I-9 record retention requirements, as well as records of all pertinent notifications and trainings.

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs



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To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

4. Rules of construction

A. Staff involved in the hiring process

For purposes of this condition, persons "who are or will be involved in activities under this award" specifically includes (without limitation) any and all recipient (or any subrecipient) officials or other staff who are or will be involved in the hiring process with respect to a position that is or will be funded (in whole or in part) with award funds.

B. Employment eligibility confirmation with E-Verify

For purposes of satisfying the requirement of this condition regarding verification of employment eligibility, the recipient (or any subrecipient) may choose to participate in, and use, E-Verify (www.e-verify.gov), provided an appropriate person authorized to act on behalf of the recipient (or subrecipient) uses E-Verify (and follows the proper E-Verify procedures, including in the event of a "Tentative Nonconfirmation" or a "Final Nonconfirmation") to confirm employment eligibility for each hiring for a position in the United States that is or will be funded (in whole or in part) with award funds.

C. "United States" specifically includes the District of Columbia, Puerto Rico, Guam, the Virgin Islands of the United States, and the Commonwealth of the Northern Mariana Islands.

D. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

E. Nothing in this condition, including in paragraph 4.B., shall be understood to relieve any recipient, any subrecipient at any tier, or any person or other entity, of any obligation otherwise imposed by law, including 8 U.S.C. 1324a(a)(1) and (2).

Questions about E-Verify should be directed to DHS. For more information about E-Verify visit the E-Verify website (<https://www.e-verify.gov/>) or email E-Verify at E-Verify@dhs.gov. E-Verify employer agents can email E-Verify at E-VerifyEmployerAgent@dhs.gov.

Questions about the meaning or scope of this condition should be directed to OJP, before award acceptance.

10. Requirement to report actual or imminent breach of personally identifiable information (PII)

The recipient (and any "subrecipient" at any tier) must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if it (or a subrecipient) -- (1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of "personally identifiable information (PII)"



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(2 CFR 200.79) within the scope of an OJP grant-funded program or activity, or (2) uses or operates a "Federal information system" (OMB Circular A-130). The recipient's breach procedures must include a requirement to report actual or imminent breach of PII to an OJP Program Manager no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

11. All subawards ("subgrants") must have specific federal authorization

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements for authorization of any subaward. This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a "subaward" (and therefore does not consider a procurement "contract").

The details of the requirement for authorization of any subaward are posted on the OJP web site at <https://ojp.gov/funding/Explore/SubawardAuthorization.htm> (Award condition: All subawards ("subgrants") must have specific federal authorization) and are incorporated by reference here.

12. Specific post-award approval required to use a noncompetitive approach in any procurement contract that would exceed \$250,000

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements to obtain specific advance approval to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold (currently, \$250,000). This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a procurement "contract" (and therefore does not consider a subaward).

The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP web site at <https://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm> (Award condition: Specific post-award approval required to use a noncompetitive approach in a procurement contract (if contract would exceed \$250,000)) and are incorporated by reference here.

13. Unreasonable restrictions on competition under the award; association with federal government

SCOPE. This condition applies with respect to any procurement of property or services that is funded (in whole or in part) by this award, whether by the recipient or by any subrecipient at any tier, and regardless of the dollar amount of the purchase or acquisition, the method of procurement, or the nature of any legal instrument used. The provisions of this condition must be among those included in any subaward (at any tier).

1. No discrimination, in procurement transactions, against associates of the federal government

Consistent with the (DOJ) Part 200 Uniform Requirements -- including as set out at 2 C.F.R. 200.300 (requiring awards to be "manage[d] and administer[ed] in a manner so as to ensure that Federal funding is expended

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and associated programs are implemented in full accordance with U.S. statutory and public policy requirements") and 200.319(a) (generally requiring "[a]ll procurement transactions [to] be conducted in a manner providing full and open competition" and forbidding practices "restrictive of competition," such as "[p]lacing unreasonable requirements on firms in order for them to qualify to do business" and taking "[a]ny arbitrary action in the procurement process") -- no recipient (or subrecipient, at any tier) may (in any procurement transaction) discriminate against any person or entity on the basis of such person or entity's status as an "associate of the federal government" (or on the basis of such person or entity's status as a parent, affiliate, or subsidiary of such an associate), except as expressly set out in 2 C.F.R. 200.319(a) or as specifically authorized by USDOJ.

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

4. Rules of construction

A. The term "associate of the federal government" means any person or entity engaged or employed (in the past or at present) by or on behalf of the federal government -- as an employee, contractor or subcontractor (at any tier), grant recipient or subrecipient (at any tier), agent, or otherwise -- in undertaking any work, project, or activity for or on behalf of (or in providing goods or services to or on behalf of) the federal government, and includes any applicant for such employment or engagement, and any person or entity committed by legal instrument to undertake any such work, project, or activity (or to provide such goods or services) in future.

B. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

14. Requirements pertaining to prohibited conduct related to trafficking in persons (including reporting requirements and OJP authority to terminate award)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of recipients, subrecipients ("subgrantees"), or individuals defined (for purposes of this condition) as "employees" of the recipient or of any subrecipient.



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The details of the recipient's obligations related to prohibited conduct related to trafficking in persons are posted on the OJP web site at <https://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm> (Award condition: Prohibited conduct by recipients and subrecipients related to trafficking in persons (including reporting requirements and OJP authority to terminate award)), and are incorporated by reference here.

15. Determination of suitability to interact with participating minors

SCOPE. This condition applies to this award if it is indicated -- in the application for the award (as approved by DOJ)(or in the application for any subaward, at any tier), the DOJ funding announcement (solicitation), or an associated federal statute -- that a purpose of some or all of the activities to be carried out under the award (whether by the recipient, or a subrecipient at any tier) is to benefit a set of individuals under 18 years of age.

The recipient, and any subrecipient at any tier, must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual's employment status.

The details of this requirement are posted on the OJP web site at <https://ojp.gov/funding/Explore/Interact-Minors.htm> (Award condition: Determination of suitability required, in advance, for certain individuals who may interact with participating minors) and are incorporated by reference here.

16. Compliance with applicable rules regarding approval, planning, and reporting of conferences, meetings, trainings, and other events

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DCJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this award appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "DOJ Grants Financial Guide").

17. Requirement for data on performance and effectiveness under the award

The recipient must collect and maintain data that measure the performance and effectiveness of work under this award. The data must be provided to OJP in the manner (including within the timeframes) specified by OJP in the program solicitation or other applicable written guidance. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act of 2010, and other applicable laws.



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18. OJP Training Guiding Principles

Any training or training materials that the recipient -- or any subrecipient ("subgrantee") at any tier -- develops or delivers with OJP award funds must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at <https://ojp.gov/funding/Implement/TrainingPrinciplesForGrantees-Subgrantees.htm>.

19. Effect of failure to address audit issues

The recipient understands and agrees that the DOJ awarding agency (OJP or OVW, as appropriate) may withhold award funds, or may impose other related requirements, if (as determined by the DOJ awarding agency) the recipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.

20. Potential imposition of additional requirements

The recipient agrees to comply with any additional requirements that may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this award, if the recipient is designated as "high- risk" for purposes of the DOJ high-risk grantee list.

21. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 42

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28

C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity program.

22. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 54

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 54, which relates to nondiscrimination on the basis of sex in certain "education programs."

23. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 38

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28

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C.F.R. Part 38 (as may be applicable from time to time), specifically including any applicable requirements regarding written notice to program beneficiaries and prospective program beneficiaries.

Currently, among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38, currently, also sets out rules and requirements that pertain to recipient and subrecipient ("subgrantee") organizations that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to recipients and subrecipients that are faith-based or religious organizations.

The text of 28 C.F.R. Part 38 is available via the Electronic Code of Federal Regulations (currently accessible at <https://www.ecfr.gov/cgi-bin/ECFR?page=browse>), by browsing to Title 28-Judicial Administration, Chapter 1, Part 38, under e-CFR "current" data.

24. Restrictions on "lobbying"

In general, as a matter of federal law, federal funds awarded by OJP may not be used by the recipient, or any subrecipient ("subgrantee") at any tier, either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913. (There may be exceptions if an applicable federal statute specifically authorizes certain activities that otherwise would be barred by law.)

Another federal law generally prohibits federal funds awarded by OJP from being used by the recipient, or any subrecipient at any tier, to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

Should any question arise as to whether a particular use of federal funds by a recipient (or subrecipient) would or might fall within the scope of these prohibitions, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

25. Compliance with general appropriations-law restrictions on the use of federal funds (FY 2019)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions, including from various "general provisions" in the Consolidated Appropriations Act, 2019, are set out at <https://ojp.gov/funding/Explore/FY19AppropriationsRestrictions.htm>, and are incorporated by reference here.



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Should a question arise as to whether a particular use of federal funds by a recipient (or a subrecipient) would or might fall within the scope of an appropriations-law restriction, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

26. Reporting potential fraud, waste, and abuse, and similar misconduct

The recipient and any subrecipients ("subgrantees") must promptly refer to the DOJ Office of the Inspector General (OIG) any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or other person has, in connection with funds under this award -- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award should be reported to the OIG by--(1) online submission accessible via the OIG webpage at <https://oig.justice.gov/hotline/contact-grants.htm> (select "Submit Report Online"); (2) mail directed to: Office of the Inspector General, J.S. Department of Justice, Investigations Division, 1425 New York Avenue, N.W. Suite 7100, Washington, DC 20530; and/or (3) by facsimile directed to the DOJ OIG Fraud Detection Office (Attn: Grantee Reporting) at (202) 616-9881 (fax).

Additional information is available from the DOJ OIG website at <https://oig.justice.gov/hotline>.

27. Restrictions and certifications regarding non-disclosure agreements and related matters

No recipient or subrecipient ("subgrantee") under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

1. In accepting this award, the recipient--

a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict),



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reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

2. If the recipient does or is authorized under this award to make subawards ("subgrants"), procurement contracts, or both--

a. it represents that--

(1) it has determined that no other entity that the recipient's application proposes may or will receive award funds (whether through a subaward ("subgrant"), procurement contract, or subcontract under a procurement contract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

(2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and

b. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

28. Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

The recipient (and any subrecipient at any tier) must comply with, and is subject to, all applicable provisions of 41

U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

The recipient also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the recipient is to contact the DOJ awarding agency (OJP or OVW, as appropriate) for guidance.



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29. Encouragement of policies to ban text messaging while driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), DOJ encourages recipients and subrecipients ("subgrantees") to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

30. Requirement to disclose whether recipient is designated "high risk" by a federal grant-making agency outside of DOJ If the recipient is designated "high risk" by a federal grant-making agency outside of DOJ, currently or at any time during the course of the period of performance under this award, the recipient must disclose that fact and certain related information to OJP by email at OJP.ComplianceReporting@ojp.usdoj.gov. For purposes of this disclosure, high risk includes any status under which a federal awarding agency provides additional oversight due to the recipient's past performance, or other programmatic or financial concerns with the recipient. The recipient's disclosure must include the following: 1. The federal awarding agency that currently designates the recipient high risk, 2. The date the recipient was designated high risk, 3. The high-risk point of contact at that federal awarding agency (name, phone number, and email address), and 4. The reasons for the high-risk status, as set out by the federal awarding agency. **N/A**

31. Noninterference (within the funded "program or activity") with federal law enforcement: 8 U.S.C. 1373 and 1644; ongoing compliance

1. With respect to the "program or activity" funded in whole or part under this award (including any such program or activity of any subrecipient at any tier), throughout the period of performance, no State or local government entity, - agency, or -official may prohibit or in any way restrict-- (1) any government entity or -official from sending or receiving information regarding citizenship or immigration status as described in 8 U.S.C. 1373(a); or (2) a government entity or -agency from sending, requesting or receiving, maintaining, or exchanging information regarding immigration status as described in either 8 U.S.C. 1373(b) or 1644. Any prohibition (or restriction) that violates this condition is an "information-communication restriction" under this award.

2. The recipient's monitoring responsibilities include monitoring of subrecipient compliance with the requirements of this condition.

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3. Allowable costs. Compliance with these requirements is an authorized and priority purpose of this award. To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) that the recipient, or any subrecipient at any tier that is a State, a local government, or a public institution of higher education, incurs to implement this condition.

4. Rules of Construction

A. For purposes of this condition:

(1) "State" and "local government" include any agency or other entity thereof, but not any institution of higher education or any Indian tribe.

(2) A "public" institution of higher education is defined as one that is owned, controlled, or directly funded (in whole or in substantial part) by a State or local government. (Such a public institution is considered to be a "government entity," and its officials to be "government officials.")

(3) "Program or activity" means what it means under title VI of the Civil Rights Act of 1964 (see 42 U.S.C. 2000d-4a).

(4) "Immigration status" means what it means under 8 U.S.C. 1373 and 8 U.S.C. 1644; and terms that are defined in 8

U.S.C. 1101 mean what they mean under that section 1101, except that "State" also includes American Samoa.

(5) Pursuant to the provisions set out at (or referenced in) 8 U.S.C. 1551 note ("Abolition ... and Transfer of Functions"), references to the "Immigration and Naturalization Service" in 8 U.S.C. 1373 and 1644 are to be read as references to particular components of the Department of Homeland Security (DHS).

B. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, any State or local government, any public institution of higher education, or any other entity (or individual) to violate any federal law, including any applicable civil rights or nondiscrimination law.

IMPORTANT NOTE: Any questions about the meaning or scope of this condition should be directed to OJP, before award acceptance



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32. No use of funds to interfere with federal law enforcement: 8 U.S.C. 1373 and 1644; ongoing compliance

1. Throughout the period of performance, no State or local government entity, -agency, or -official may use funds under this award (including under any subaward, at any tier) to prohibit or in any way restrict-- (1) any government entity or -official from sending or receiving information regarding citizenship or immigration status as described in 8

U.S.C. 1373(a); or (2) a government entity or -agency from sending, requesting or receiving, maintaining, or exchanging information regarding immigration status as described in either 8 U.S.C. 1373(b) or 1644. Any prohibition (or restriction) that violates this condition is an "information-communication restriction" under this award.

2. The recipient's monitoring responsibilities include monitoring of subrecipient compliance with the requirements of this condition.

3. Allowable costs. Compliance with these requirements is an authorized and priority purpose of this award. To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) that the recipient, or any subrecipient at any tier that is a State, a local government, or a public institution of higher education, incurs to implement this condition.

4. Rules of Construction. Both the "Rules of Construction" and the "Important Note" set out in the "Noninterference (within the funded "program or activity") with federal law enforcement: 8 U.S.C. 1373 and 1644; ongoing compliance" condition are incorporated by reference as though set forth here in full.

33. Authority to obligate award funds contingent on noninterference (within the funded "program or activity") with federal law enforcement: 8 U.S.C. 1373 and 1644; unallowable costs; notification

1. If the recipient is a "State," a local government, or a "public" institution of higher education:

A. The recipient may not obligate award funds if, at the time of the obligation, the "program or activity" of the recipient (or of any subrecipient at any tier that is a State, a local government, or a public institution of higher education) that is funded in whole or in part with award funds is subject to any "information-communication restriction."



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B. In addition, with respect to any project costs it incurs "at risk," the recipient may not obligate award funds to reimburse itself if -- at the time it incurs such costs -- the program or activity of the recipient (or of any subrecipient at any tier that is a State, a local government, or a public institution of higher education) that would be reimbursed in whole or in part with award funds was subject to any information-communication restriction.

C. Any drawdown of award funds by the recipient shall be considered, for all purposes, to be a material representation by the recipient to OJP that, as of the date the recipient requests the drawdown, the recipient and each subrecipient (regardless of tier) that is a State, local government, or public institution of higher education, is in compliance with the award condition entitled "Noninterference (within the funded program or activity)" with federal law enforcement: 8 U.S.C. 1373 and 1644; ongoing compliance."

D. The recipient must promptly notify OJP (in writing) if the recipient, from its requisite monitoring of compliance with award conditions or otherwise, has credible evidence that indicates that the funded program or activity of the recipient, or of any subrecipient at any tier that is either a State or a local government or a public institution of higher education, may be subject to any information-communication restriction. In addition, any subaward (at any tier) to a subrecipient that is a State, a local government, or a public institution of higher education must require prompt notification to the entity that made the subaward, should the subrecipient have such credible evidence regarding an information-communication restriction.

2. Any subaward (at any tier) to a subrecipient that is a State, a local government, or a public institution of higher education must provide that the subrecipient may not obligate award funds if, at the time of the obligation, the program or activity of the subrecipient (or of any further such subrecipient at any tier) that is funded in whole or in part with award funds is subject to any information-communication restriction.

3. Absent an express written determination by DOJ to the contrary, based upon a finding by DOJ of compelling circumstances (e.g., a small amount of award funds obligated by the recipient at the time of a subrecipient's minor and transitory non-compliance, which was unknown to the recipient despite diligent monitoring), any obligations of award funds that, under this condition, may not be made shall be unallowable costs for purposes of this award. In making any such determination, DOJ will give great weight to evidence submitted by the recipient that demonstrates diligent monitoring of subrecipient compliance with the requirements set out in the "Noninterference ... 8 U.S.C. 1373 and 1644; ongoing compliance" award condition.

4. Rules of Construction

A. For purposes of this condition "information-communication restriction" has the meaning set out in the "Noninterference ... 8 U.S.C. 1373 and 1644; ongoing compliance" condition.

B. Both the "Rules of Construction" and the "Important Note" set out in the "Noninterference ... 8 U.S.C. 1373 and 1644; ongoing compliance" condition are incorporated by reference as though set forth here in full.

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34. Authority to obligate award funds contingent on no use of funds to interfere with federal law enforcement: 8 U.S.C. 1373 and 1644; unallowable costs; notification

1. If the recipient is a "State," a local government, or a "public" institution of higher education:

A. The recipient may not obligate award funds if, at the time of the obligation, the "program or activity" of the recipient (or of any subrecipient at any tier that is a State, a local government, or a public institution of higher education) that is funded in whole or in part with award funds is subject to any "information-communication restriction."

B. In addition, with respect to any project costs it incurs "at risk," the recipient may not obligate award funds to reimburse itself if -- at the time it incurs such costs -- the program or activity of the recipient (or of any subrecipient at any tier that is a State, a local government, or a public institution of higher education) that would be reimbursed in whole or in part with award funds was subject to any information-communication restriction.

C. Any drawdown of award funds by the recipient shall be considered, for all purposes, to be a material representation by the recipient to OJP that, as of the date the recipient requests the drawdown, the recipient and each subrecipient (regardless of tier) that is a State, local government, or public institution of higher education, is in compliance with the award condition entitled "No use of funds to interfere with federal law enforcement: 8 U.S.C. 1373 and 1644; ongoing compliance."

D. The recipient must promptly notify OJP (in writing) if the recipient, from its requisite monitoring of compliance with award conditions or otherwise, has credible evidence that indicates that the funded program or activity of the recipient, or of any subrecipient at any tier that is either a State or a local government or a public institution of higher education, may be subject to any information-communication restriction. In addition, any subaward (at any tier) to a subrecipient that is a State, a local government, or a public institution of higher education must require prompt notification to the entity that made the subaward, should the subrecipient have such credible evidence regarding an information-communication restriction.

2. Any subaward (at any tier) to a subrecipient that is a State, a local government, or a public institution of higher education must provide that the subrecipient may not obligate award funds if, at the time of the obligation, the program or activity of the subrecipient (or of any further such subrecipient at any tier) that is funded in whole or in part with award funds is subject to any information-communication restriction.



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3. Absent an express written determination by DOJ to the contrary, based upon a finding by DOJ of compelling circumstances (e.g., a small amount of award funds obligated by the recipient at the time of a subrecipient's minor and transitory non-compliance, which was unknown to the recipient despite diligent monitoring), any obligations of award funds that, under this condition, may not be made shall be unallowable costs for purposes of this award. In making any such determination, DOJ will give great weight to evidence submitted by the recipient that demonstrates diligent monitoring of subrecipient compliance with the requirements set out in the "No use of funds to interfere ... 8 U.S.C. 1373 and 1644; ongoing compliance" award condition.

4. Rules of Construction. The "Rules of Construction" set out in the "Authority to obligate award funds contingent on noninterference (within the funded "program or activity") with federal law enforcement: 8 U.S.C. 1373 and 1644; unallowable costs; notification" condition are incorporated by reference as though set forth here in full.

35. Noninterference (within the funded "program or activity") with federal law enforcement: No public disclosure of certain law enforcement sensitive information

SCOPE. This condition applies with respect to the "program or activity" that is funded (in whole or in part) by the award, as of the date the recipient accepts this award, and throughout the remainder of the period of performance. Its provisions must be among those included in any subaward (at any tier).

1. Noninterference: No public disclosure of federal law enforcement information in order to conceal, harbor, or shield Consistent with the purposes and objectives of federal law enforcement statutes and federal criminal law (including 8 U.S.C. 1324 and 18 U.S.C. chs. 1, 49, 227), no public disclosure may be made of any federal law enforcement

information in a direct or indirect attempt to conceal, harbor, or shield from detection any fugitive from justice under 18

U.S.C. ch. 49, or any alien who has come to, entered, or remains in the United States in violation of 8 U.S.C. ch. 12 -- without regard to whether such disclosure would constitute (or could form a predicate for) a violation of 18 U.S.C. 1071 or 1072 or of 8 U.S.C. 1324(a).

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.



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3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions (e.g., training) designed to ensure compliance with this condition.

4. Rules of construction

A. For purposes of this condition--

(1) the term "alien" means what it means under section 101 of the Immigration and Nationality Act (see 8 U.S.C. 1101(a)(3));

(2) the term "federal law enforcement information" means law enforcement sensitive information communicated or made available, by the federal government, to a State or local government entity, -agency, or -official, through any means, including, without limitation-- (1) through any database, (2) in connection with any law enforcement partnership or -task-force, (3) in connection with any request for law enforcement assistance or -cooperator, or (4) through any deconfliction (or courtesy) notice of planned, imminent, commencing, continuing, or impending federal law enforcement activity;

(3) the term "law enforcement sensitive information" means records or information compiled for any law enforcement purpose; and

(4) the term "public disclosure" means any communication or release other than one-- (a) within the recipient, or (b) to any subrecipient (at any tier) that is a government entity.

B. Both the "Rules of Construction" and the "Important Note" set out in the "Noninterference (within the funded 'program or activity') with federal law enforcement: 8 U.S.C. 1373 and 1644 and ongoing compliance" award condition are incorporated by reference as though set forth here in full.

36. No use of funds to interfere with federal law enforcement: No public disclosure of certain law enforcement sensitive information



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SCOPE. This condition applies as of the date the recipient accepts this award, and throughout the remainder of the period of performance. Its provisions must be among those included in any subaward (at any tier).

1. No use of funds to interfere: No public disclosure of federal law enforcement information in order to conceal, harbor, or shield

Consistent with the purposes and objectives of federal law enforcement statutes and federal criminal law (including 8 U.S.C. 1324 and 18 U.S.C. chs. 1, 49, 227), no funds under this award may be used to make any public disclosure of any federal law enforcement information in a direct or indirect attempt to conceal, harbor, or shield from detection any fugitive from justice under 18 U.S.C. ch. 49, or any alien who has come to, entered, or remains in the United States in violation of 8 U.S.C. ch. 12 -- without regard to whether such disclosure would constitute (or could form a predicate for) a violation of 18 U.S.C. 1071 or 1072 or of 8 U.S.C. 1324(a).

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions (e.g., training) designed to ensure compliance with this condition.

4. Rules of construction.

The "Rules of Construction" set out in the "Noninterference (within the funded "program or activity") with federal law enforcement: No public disclosure of certain law enforcement sensitive information" award condition are incorporated by reference as though set forth here in full.

37. Noninterference (within the funded "program or activity") with federal law enforcement: Interrogation of certain aliens

SCOPE. This condition applies with respect to the "program or activity" that is funded (in whole or in part) by this award, as of the date the recipient accepts this award, and throughout the remainder of the period of performance for the award. Its provisions must be among those included in any subaward (at any tier).



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1. Noninterference with statutory law enforcement access to correctional facilities

Consonant with federal law enforcement statutes and regulations -- including 8 U.S.C. 1357(a), under which certain federal officers and employees "have power without warrant ... to interrogate any alien or person believed to be an alien as to his right to be or to remain in the United States," and 8 C.F.R. 287.5(a), under which that power may be exercised "anywhere in or outside the United States" -- within the funded program or activity, no State or local government entity, -agency, or -official may interfere with the exercise of that power to interrogate "without warrant" (by agents of the United States acting under color of federal law) by impeding access to any State or local government (or government-contracted) correctional facility by such agents for the purpose of "interrogat[ing] any alien or person believed to be an alien as to his [or her] right to be or to remain in the United States."

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions (e.g., training) designed to ensure compliance with this condition.

4. Rules of construction

A. For purposes of this condition:

(1) The term "alien" means what it means under section 101 of the Immigration and Nationality Act (INA) (see 8 U.S.C. 1101(a)(3)).

(2) The term "correctional facility" means what it means under the title I of the Omnibus Crime Control and Safe Streets Act of 1968 (see 34 U.S.C. 10251(a)(7)).

(3) The term "impede" includes taking or continuing any action, or implementing or maintaining any law, policy, rule, or practice, that—

(a) is designed to prevent or to significantly delay or complicate, or



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(b) has the effect of preventing or of significantly delaying or complicating.

B. Both the "Rules of Construction" and the "Important Note" set out in the "Noninterference (within the funded 'program or activity') with federal law enforcement: 8 U.S.C. 1373 and 1644 and ongoing compliance" award condition are incorporated by reference as though set forth here in full.

38. No use of funds to interfere with federal law enforcement: Interrogation of certain aliens

SCOPE. This condition applies as of the date the recipient accepts this award, and throughout the remainder of the period of performance for the award. Its provisions must be among those included in any subaward (at any tier).

1. No use of funds to interfere with statutory law enforcement access to correctional facilities

Consonant with federal law enforcement statutes and regulations -- including 8 U.S.C. 1357(a), under which certain federal officers and employees "have power without warrant ... to interrogate any alien or person believed to be an alien as to his right to be or to remain in the United States," and 8 C.F.R. 287.5(a), under which that power may be exercised "anywhere in or outside the United States" -- no State or local government entity, -agency, or -official may use funds under this award to interfere with the exercise of that power to interrogate "without warrant" (by agents of the United States acting under color of federal law) by impeding access to any State or local government (or government- contracted) correctional facility by such agents for the purpose of "interrogat[ing] any alien or person believed to be an alien as to his [or her] right to be or to remain in the United States."

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions (e.g., training) designed to ensure compliance with this condition.



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4. Rules of construction.

The "Rules of Construction" set out in the "Noninterference (within the funded "program or activity") with federal law enforcement: Interrogation of certain aliens" award condition are incorporated by reference as though set forth here in full.

39. Noninterference (within the funded "program or activity") with federal law enforcement: Notice of scheduled release

SCOPE. This condition applies with respect to the "program or activity" that is funded (in whole or in part) by the award, as of the date the recipient accepts the award, and throughout the remainder of the period of performance. Its provisions must be among those included in any subaward at any tier.

1. Noninterference with "removal" process: Notice of scheduled release date and time

Consonant with federal law enforcement statutes -- including 8 U.S.C. 1231 (for an alien incarcerated by a State or local government, a 90-day "removal period" during which the federal government "shall" detain and then "shall" remove an alien from the U.S. "begins" no later than "the date the alien is released from ... confinement"; also, the federal government is expressly authorized to make payments to a "State or a political subdivision of the State ... with respect to the incarceration of [an] undocumented criminal alien"); 8 U.S.C. 1226 (the federal government "shall take into custody" certain criminal aliens "when the alien is released"); and 8 U.S.C. 1366 (requiring an annual DOJ report to Congress on "the number of illegal alien[felons] in Federal and State prisons" and programs underway "to ensure the prompt removal" from the U.S. of removable "criminal aliens") -- within the funded program or activity, no State or local government entity, - agency, or -official (including a government-contracted correctional facility) may interfere with the "removal" process by failing to provide -- as early as practicable (see para. 4.C. below) -- advance notice to DHS of the scheduled release date and time for a particular alien, if a State or local government (or government-contracted) correctional facility receives from DHS a formal written request pursuant to the INA that seeks such advance notice.

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions (e.g., training) designed to ensure compliance with this condition.

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4. Rules of construction

A. The "Rules of Construction" set out in the "Noninterference (within the funded "program or activity") with federal law enforcement: Interrogation of certain aliens" award condition are incorporated by reference as though set forth here in full.

B. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, any State or local government, or any other entity or individual to maintain (or detain) any individual in custody beyond the date and time the individual otherwise would have been released.

C. Applicability

(1) Current DHS practice is ordinarily to request advance notice of scheduled release "as early as practicable (at least 48 hours, if possible)." (See DHS Form I-247A (3/17)). If (e.g., in light of the date DHS made such request) the scheduled release date and time for an alien are such as not to allow for the advance notice that DHS has requested, it shall NOT be a violation of this condition to provide only as much advance notice as practicable.

(2) Current DHS practice is to use the same form for a second, distinct purpose -- to request that an individual be detained for up to 48 hours AFTER the scheduled release. This condition does NOT encompass such DHS requests for detention.

40. No use of funds to interfere with federal law enforcement: Notice of scheduled release

SCOPE. This condition applies as of the date the recipient accepts the award, and throughout the remainder of the period of performance. Its provisions must be among those included in any subaward at any tier.

1. No use of funds to interfere with "removal" process: Notice of scheduled release date and time

Consonant with federal law enforcement statutes -- including 8 U.S.C. 1231 (for an alien incarcerated by a State or local government, a 90-day "removal period" during which the federal government "shall" detain and then "shall" remove an alien from the U.S. "begins" no later than "the date the alien is released from ... confinement"; also, the federal government is expressly authorized to make payments to a "State or a political subdivision of the State ... with respect to the incarceration of [an] undocumented criminal alien"); 8 U.S.C. 1226 (the federal government "shall take into custody" certain criminal aliens "when the alien is released"); and 8 U.S.C. 1366 (requiring an annual DOJ report to Congress on "the number of illegal alien[felons] in Federal and State prisons" and programs underway "to ensure the prompt removal" from the U.S. of removable "criminal aliens") -- no State or local government entity, -agency, or - official (including a

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government-contracted correctional facility) may use funds under this award to interfere with the "removal" process by failing to provide -- as early as practicable (see para. 4.C. below) -- advance notice to DHS of the scheduled release date and time for a particular alien, if a State or local government (or government-contracted) correctional facility receives from DHS a formal written request pursuant to the INA that seeks such advance notice.

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions (e.g., training) designed to ensure compliance with this condition.

4. Rules of construction.

The "Rules of Construction" set out in the "Noninterference (within the funded "program or activity") with federal law enforcement: Notice of scheduled release" award condition are incorporated by reference as though set forth here in full.

41. Requirement to collect certain information from subrecipients

Except as provided in this condition, the recipient may not make a subaward to a State, a local government, or a "public" institution of higher education, unless it first obtains from the proposed subrecipient responses to the questions identified in the program solicitation as "Information regarding Communication with the Department of Homeland Security (DHS) and/or Immigration and Customs Enforcement (ICE)." All subrecipient responses must be collected and maintained by the recipient, consistent with document retention requirements, and must be made available to DOJ upon request. Responses to these questions are not required from subrecipients that are either a tribal government/organization, a nonprofit organization, or a private institution of higher education.

42. Cooperating with OJP Monitoring

The recipient agrees to cooperate with OJP monitoring of this award pursuant to OJP's guidelines, protocols, and procedures, and to cooperate with OJP (including the grant manager for this award and the Office of Chief



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Financial Officer (OCFO)) requests related to such monitoring, including requests related to desk reviews and/or site visits. The recipient agrees to provide to OJP all documentation necessary for OJP to complete its monitoring tasks, including documentation related to any subawards made under this award. Further, the recipient agrees to abide by reasonable deadlines set by OJP for providing the requested documents. Failure to cooperate with OJP's monitoring activities may result in actions that affect the recipient's DOJ awards, including, but not limited to: withholdings and/or other restrictions on the recipient's access to award funds; referral to the DOJ OIG for audit review; designation of the recipient as a DOJ High Risk grantee; or termination of an award(s). **N/A**

43. FFATA reporting: Subawards and executive compensation

The recipient must comply with applicable requirements to report first-tier subawards ("subgrants") of \$25,000 or more and, in certain circumstances, to report the names and total compensation of the five most highly compensated executives of the recipient and first-tier subrecipients (first-tier "subgrantees") of award funds. The details of recipient

obligations, which derive from the Federal Funding Accountability and Transparency Act of 2006 (FFATA), are posted on the OJP web site at <https://ojp.gov/funding/Explore/FFATA.htm> (Award condition: Reporting Subawards and Executive Compensation and are incorporated by reference here.

This condition, including its reporting requirement, does not apply to-- (1) an award of less than \$25,000, or (2) an award made to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name). **N/A**

44. Required monitoring of subawards

The recipient must monitor subawards under this award in accordance with all applicable statutes, regulations, award conditions, and the DOJ Grants Financial Guide, and must include the applicable conditions of this award in any subaward. Among other things, the recipient is responsible for oversight of subrecipient spending and monitoring of specific outcomes and benefits attributable to use of award funds by subrecipients. The recipient agrees to submit, upon request, documentation of its policies and procedures for monitoring of subawards under this award. **N/A**

45. Use of program income

Program income (as defined in the Part 200 Uniform Requirements) must be used in accordance with the provisions of the Part 200 Uniform Requirements. Program income earnings and expenditures both must be reported on the quarterly Federal Financial Report, SF 425.



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46. Justice Information Sharing

Information sharing projects funded under this award must comply with DOJ's Global Justice Information Sharing Initiative (Global) guidelines. The recipient (and any subrecipient at any tier) must conform to the Global Standards Package (GSP) and all constituent elements, where applicable, as described at: https://it.ojp.gov/gsp_grantcondition. The recipient (and any subrecipient at any tier) must document planned approaches to information sharing and describe compliance with the GSP and appropriate privacy policy that protects shared information or provide detailed justification for why an alternative approach is recommended.

47. Avoidance of duplication of networks

To avoid duplicating existing networks or IT systems in any initiatives funded by BJA for law enforcement information sharing systems which involve interstate connectivity between jurisdictions, such systems shall employ, to the extent possible, existing networks as the communication backbone to achieve interstate connectivity, unless the recipient can demonstrate to the satisfaction of BJA that this requirement would not be cost effective or would impair the functionality of an existing or proposed IT system.

48. Compliance with 28 C.F.R. Part 23

With respect to any information technology system funded or supported by funds under this award, the recipient (and any subrecipient at any tier) must comply with 28 C.F.R. Part 23, Criminal Intelligence Systems Operating Policies, if OJP determines this regulation to be applicable. Should OJP determine 28 C.F.R. Part 23 to be applicable, OJP may, at its discretion, perform audits of the system, as per the regulation. Should any violation of 28 C.F.R. Part 23 occur, the recipient may be fined as per 34 U.S.C. 10231(c)-(d). The recipient may not satisfy such a fine with federal funds.

49. Protection of human research subjects

The recipient (and any subrecipient at any tier) must comply with the requirements of 28 C.F.R. Part 46 and all OJP policies and procedures regarding the protection of human research subjects, including obtainment of Institutional Review Board approval, if appropriate, and subject informed consent.

50. Confidentiality of data

The recipient (and any subrecipient at any tier) must comply with all confidentiality requirements of 34 U.S.C. 10231 and 28 C.F.R. Part 22 that are applicable to collection, use, and revelation of data or information. The recipient further agrees, as a condition of award approval, to submit a Privacy Certificate that is in accord with requirements of 28 C.F.R. Part 22 and, in particular, 28 C.F.R. 22.23.



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51. Verification and updating of recipient contact information

The recipient must verify its Point of Contact (POC), Financial Point of Contact (FPOC), and Authorized Representative contact information in GMS, including telephone number and e-mail address. If any information is incorrect or has changed, a Grant Adjustment Notice (GAN) must be submitted via the Grants Management System (GMS) to document changes. **N/A**

52. **Law enforcement task forces - required training**

Within 120 days of award acceptance, each current member of a law enforcement task force funded with award funds who is a task force commander, agency executive, task force officer, or other task force member of equivalent rank, must complete required online (internet-based) task force training. Additionally, all future task force members must complete this training once during the period of performance for this award, or once every four years if multiple OJP awards include this requirement.

The required training is available free of charge online through the BJA-funded Center for Task Force Integrity and Leadership (www.ctfli.org). The training addresses task force effectiveness, as well as other key issues including privacy and civil liberties/rights, task force performance measurement, personnel selection, and task force oversight and accountability. If award funds are used to support a task force, the recipient must compile and maintain a task force personnel roster, along with course completion certificates.

Additional information regarding the training is available through BJA's web site and the Center for Task Force Integrity and Leadership (www.ctfli.org).

53. Justification of consultant rate

Approval of this award does not indicate approval of any consultant rate in excess of \$650 per day. A detailed justification must be submitted to and approved by the OJP program office prior to obligation or expenditure of such funds. **N/A**

54. Submission of eligible records relevant to the National Instant Background Check System

Consonant with federal statutes that pertain to firearms and background checks -- including 18 U.S.C. 922 and 34 U.S.C. ch. 409 -- if the recipient (or any subrecipient at any tier) uses this award to fund (in whole or in part) a specific project or program (such as a law enforcement, prosecution, or court program) that results in any court dispositions, information, or other records that are "eligible records" (under federal or State law) relevant to the National Instant Background Check System (NICS), or that has as one of its purposes the



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establishment or improvement of records systems that contain any court dispositions, information, or other records that are "eligible records" (under federal or State law) relevant to the NICS, the recipient (or subrecipient, if applicable) must ensure that all such court dispositions, information, or other records that are "eligible records" (under federal or State law) relevant to the NICS are promptly made available to the NICS or to the "State" repository/database that is electronically available to (and accessed by) the NICS, and -- when appropriate -- promptly must update, correct, modify, or remove such NICS- relevant "eligible records".

In the event of minor and transitory non-compliance, the recipient may submit evidence to demonstrate diligent monitoring of compliance with this condition (including subrecipient compliance). DOJ will give great weight to any such evidence in any express written determination regarding this condition.

55. "Methods of Administration" - monitoring compliance with civil rights laws and nondiscrimination provisions

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with applicable federal civil rights laws and nondiscrimination provisions. Within 90 days of the date of award acceptance, the recipient must submit to OJP's Office for Civil Rights (at CivilRightsMOA@usdoj.gov) written Methods of Administration ("MOA") for subrecipient monitoring with respect to civil rights requirements. In addition, upon request by OJP (or by another authorized federal agency), the recipient must make associated documentation available for review.

The details of the recipient's obligations related to Methods of Administration are posted on the OJP web site at <https://ojp.gov/funding/Explore/StateMethodsAdmin-FY2017update.htm> (Award condition: "Methods of Administration" - Requirements applicable to States (FY 2017 Update) and are incorporated by reference here.

N/A

56. Required attendance at BJA-sponsored events

The recipient (and its subrecipients at any tier) must participate in BJA-sponsored training events, technical assistance events, or conferences held by BJA or its designees, upon BJA's request.

57. Compliance with National Environmental Policy Act and related statutes

Upon request, the recipient (and any subrecipient at any tier) must assist BJA in complying with the National Environmental Policy Act (NEPA), the National Historic Preservation Act, and other related federal environmental impact analyses requirements in the use of these award funds, either directly by the recipient or by a subrecipient. Accordingly, the recipient agrees to first determine if any of the following activities will be funded by the grant, prior to obligating funds for any of these purposes. If it is determined that any of the following activities will be funded by the award, the recipient agrees to contact BJA.



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The recipient understands that this condition applies to new activities as set out below, whether or not they are being specifically funded with these award funds. That is, as long as the activity is being conducted by the recipient, a subrecipient, or any third party, and the activity needs to be undertaken in order to use these award funds, this condition must first be met. The activities covered by this condition are:

- a. New construction;
- b. Minor renovation or remodeling of a property located in an environmentally or historically sensitive area, including properties located within a 100-year flood plain, a wetland, or habitat for endangered species, or a property listed on or eligible for listing on the National Register of Historic Places;
- c. A renovation, lease, or any proposed use of a building or facility that will either (a) result in a change in its basic prior use or (b) significantly change its size;
- d. Implementation of a new program involving the use of chemicals other than chemicals that are (a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments; and
- e. Implementation of a program relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories.

The recipient understands and agrees that complying with NEPA may require the preparation of an Environmental Assessment and/or an Environmental Impact Statement, as directed by BJA. The recipient further understands and agrees to the requirements for implementation of a Mitigation Plan, as detailed at <https://bja.gov/Funding/NEPA.html>, for programs relating to methamphetamine laboratory operations.

Application of This Condition to Recipient's Existing Programs or Activities: For any of the recipient's or its subrecipients' existing programs or activities that will be funded by these award funds, the recipient, upon specific request from BJA, agrees to cooperate with BJA in any preparation by BJA of a national or program environmental assessment of that funded program or activity.

58. Establishment of trust fund

If award funds are being drawn down in advance, the recipient (or a subrecipient, with respect to a subaward) is required to establish a trust fund account. Recipients (and subrecipients) must maintain advance payments of federal awards in interest-bearing accounts, unless regulatory exclusions apply (2 C.F.R. 200.305(b)(8)). The trust fund, including any interest, may not be used to pay debts or expenses incurred by other activities beyond the scope of the Edward Byrne Memorial Justice Assistance Grant Program (JAG). The recipient also agrees to obligate the award funds in the trust fund (including any interest earned) during the period of performance for the award and expend within 90 days thereafter. Any unobligated or unexpended funds, including interest earned, must be returned to OJP at the time of closeout. **N/A**

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59. Prohibition on use of award funds for match under BVP program

JAG funds may not be used as the 50% match for purposes of the DOJ Bulletproof Vest Partnership (BVP) program.

60. **Certification of body armor "mandatory wear" policies**

If recipient uses funds under this award to purchase body armor, the recipient must submit a signed certification that law enforcement agencies receiving body armor purchased with funds from this award have a written "mandatory wear" policy in effect. The recipient must keep signed certifications on file for any subrecipients planning to utilize funds from this award for ballistic-resistant and stab-resistant body armor purchases. This policy must be in place for

at least all uniformed officers before any funds from this award may be used by an agency for body armor. There are no requirements regarding the nature of the policy other than it be a mandatory wear policy for all uniformed officers while on duty.

61. **Body armor - compliance with NIJ standards and other requirements**

Ballistic-resistant and stab-resistant body armor purchased with JAG award funds may be purchased at any threat level, make or model, from any distributor or manufacturer, as long as the body armor has been tested and found to comply with applicable National Institute of Justice ballistic or stab standards and is listed on the NIJ Compliant Body Armor Model List (<https://nij.gov/topics/technology/body-armor/Pages/compliant-ballistic-armor.aspx>). In addition, ballistic-resistant and stab-resistant body armor purchased must be made in the United States and must be uniquely fitted, as set forth in 34 U.S.C. 10202(c)(1)(A). The latest NIJ standard information can be found here: <https://nij.gov/topics/technology/body-armor/pages/safety-initiative.aspx>.

62. Reporting requirements

The recipient must submit quarterly Federal Financial Reports (SF-425) and semi-annual performance reports through OJP's GMS (<https://grants.ojp.usdoj.gov>). Consistent with the Department's responsibilities under the Government Performance and Results Act (GPRA) and the GPRA Modernization Act of 2010, the recipient must provide data that measure the results of its work. The recipient must submit quarterly performance metrics reports through B.A.'s Performance Measurement Tool (PMT) website (www.bjaperformancetools.org). For more detailed information on reporting and other JAG requirements, refer to the JAG reporting requirements webpage. Failure to submit required JAG reports by established deadlines may result in the freezing of grant funds and future High-Risk designation. **N/A**

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63. **Required data on law enforcement agency training**

Any law enforcement agency receiving direct or sub-awarded funding from this JAG award must submit quarterly accountability metrics data related to training that officers have received on the use of force, racial and ethnic bias, de-escalation of conflict, and constructive engagement with the public.

64. Expenditures prohibited without waiver

No funds under this award may be expended on the purchase of items prohibited by the JAG program statute, unless, as set forth at 34 U.S.C. 10152, the BJA Director certifies that extraordinary and exigent circumstances exist, making such expenditures essential to the maintenance of public safety and good order.

65. Authorization to obligate (federal) award funds to reimburse certain project costs incurred on or after October 1, 2018

The recipient may obligate (federal) award funds only after the recipient makes a valid acceptance of the award. As of the first day of the period of performance for the award (October 1, 2018), however, the recipient may choose to incur project costs using non-federal funds, but any such project costs are incurred at the recipient's risk until, at a

minimum-- (1) the recipient makes a valid acceptance of the award, and (2) all applicable withholding conditions are removed by OJP (via a Grant Adjustment Notice). (A withholding condition is a condition in the award document that precludes the recipient from obligating, expending, or drawing down all or a portion of the award funds until the condition is removed.)

Except to the extent (if any) that an award condition expressly precludes reimbursement of project costs incurred "at-risk," if and when the recipient makes a valid acceptance of this award and OJP removes each applicable withholding condition through a Grant Adjustment Notice, the recipient is authorized to obligate (federal) award funds to reimburse itself for project costs incurred "at-risk" earlier during the period of performance (such as project costs incurred prior to award acceptance or prior to removal of an applicable withholding condition), provided that those project costs otherwise are allowable costs under the award.

Nothing in this condition shall be understood to authorize the recipient (or any subrecipient at any tier) to use award funds to "supplant" State or local funds in violation of the recipient's certification (executed by the chief executive of the State or local government) that federal funds will be used to increase the amounts of such funds that would, in the absence of federal funds, be made available for law enforcement activities. **N/A**

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66. Use of funds for DNA testing; upload of DNA profiles

If award funds are used for DNA testing of evidentiary materials, any resulting eligible DNA profiles must be uploaded to the Combined DNA Index System ("CODIS," the DNA database operated by the FBI) by a government DNA laboratory with access to CODIS.

No profiles generated under this award may be entered or uploaded into any non-governmental DNA database without prior express written approval from BJA.

Award funds may not be used for the purchase of DNA equipment and supplies unless the resulting DNA profiles may be accepted for entry into CODIS.

67. Encouragement of submission of "success stories"

BJA strongly encourages the recipient to submit annual (or more frequent) JAG success stories. To submit a success story, sign in to a My BJA account at <https://www.bja.gov/Login.aspx> to access the Success Story Submission form. If the recipient does not yet have a My BJA account, please register at <https://www.bja.gov/profile.aspx>. Once registered, one of the available areas on the My BJA page will be "My Success Stories." Within this box, there is an option to add a Success Story. Once reviewed and approved by BJA, all success stories will appear on the BJA Success Story web page at <https://www.bja.gov/SuccessStoryList.aspx>.

68. Recipient integrity and performance matters: Requirement to report information on certain civil, criminal, and administrative proceedings to SAM and FAPIIS

The recipient must comply with any and all applicable requirements regarding reporting of information on civil, criminal, and administrative proceedings connected with (or connected to the performance of) either this OJP award or any other grant, cooperative agreement, or procurement contract from the federal government. Under certain circumstances, recipients of OJP awards are required to report information about such proceedings, through the federal System for Award Management (known as "SAM"), to the designated federal integrity and performance system (currently, "FAPIIS").

The details of recipient obligations regarding the required reporting (and updating) of information on certain civil, criminal, and administrative proceedings to the federal designated integrity and performance system (currently, "FAPIIS") within SAM are posted on the OJP web site at <https://ojp.gov/funding/FAPIIS.htm> (Award condition: Recipient Integrity and Performance Matters, including Recipient Reporting to FAPIIS), and are incorporated by reference here.



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69. Withholding of funds: Required certification from the chief executive of the applicant government

The recipient may not obligate, expend, or draw down any award funds until the recipient submits the required "Certifications and Assurances by the Chief Executive of the Applicant Government," properly-executed (as determined by OJP), and a Grant Adjustment Notice (GAN) has been issued to remove this condition. **N/A**

70. Withholding of funds: Required certification regarding body-worn cameras

The recipient may not obligate, expend, or draw down any award funds until the recipient submits, and OJP has reviewed, the required certification regarding body-worn cameras, and a Grant Adjustment Notice (GAN) has been issued to remove this condition. **N/A**

71. Withholding of funds: Required certification regarding body armor

The recipient may not obligate, expend or draw down any award funds until the recipient submits, and OJP has reviewed, the required certification regarding body armor, and a Grant Adjustment Notice (GAN) has been issued to remove this condition. **N/A**

72. SORNA final agency decision - Appeals

The recipient acknowledges the final agency decision made by DOJ that recipient's jurisdiction did not substantially implement the Sex Offender Registration and Notification Act (Public Law 109-248, "SORNA") before the deadline, and understands that, as a result of that final agency decision, the amount of this JAG award was reduced, pursuant to 34 U.S.C. 20927. By accepting this specific award, the recipient voluntarily agrees that if it elects to file a judicial appeal of that final agency decision, which was integral in determining this particular funding amount, no such appeal may commence more than 6 months after the date of acceptance of this award. **N/A**

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ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.


PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE MAYOR
APPLICANT ORGANIZATION City of Farmington	DATE SUBMITTED 5-21-24

Informational Items



354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
479-267-3805 (fax)
City Business Manager Report
June 2024
City Council Meeting

- This month Dustin Long (9) and Nicholas Burnett (3) and Chris McCarville (3), Lucas Allen (1), Thomas Borgerding (1), John Jones (1) and, Robert Jackson (1) have work anniversaries, thank them for their service!
- The Planning Commission will have a work session on Monday June 17, 2024. The regular planning Commission meeting is Monday June 24, 2024.
- Kim and LeAnn attended a Laserfische conference last month. We are getting close to implementation.
- For Creekside Trail project, we are now at a point where we can start conversations regarding the partial acquisitions of the parcels. We are hoping to be ready to bid in August.
- We're hoping to have documents ready to bid the pickleball courts in July.
- The Chamber's annual golf tournament will be held September 10, 2024. It will be an afternoon flight. Please mark your calendars and plan to attend.
- The Chamber has set a date for their annual meeting. It will be held October 10, 2024. More details will come at a later date.
- We had a ground breaking for the Hwy 170 Project on May 28th. It was very well attended! Thanks for all who participated, this is a big deal for the City of Farmington. If anyone has questions about the project, please direct them to me.
- Legislative Audit is nearly finished! Two of the auditors should complete their work this week and the other the following week!

*"I can't change the direction of the wind,
but I can adjust my sails to always reach my destination."
~ Jimmy Dean*


WASHINGTON COUNTY DISTRICT COURT FARMINGTON DEPARTMENT MONTHLY DISTRIBUTION WORKSHEET MAY 2024

ADMIN OF JUSTICE FUND	Check 1	Dept. of Finance and Administration	Total for Check 1	\$ 2,470.40	Chk# 2280
	Check 2	General Fund	Total for Check 2	\$ 1,814.85	Chk# 2281
	Check 3	Washington County Treasurer (Act 1256)	Total for Check 3	\$ 1,532.75	Chk# 2282
Total Checks Admin of Justice					\$5,818.00

COURT COST & FINE	Check 4	Administration of Justice Fund			
		CCCR- Court Cost-Criminal		\$ 1,163.00	
		CCDWI-Court Cost DWI		\$ 465.00	
		CCTR- Court Cost-Traffic		\$ 2,185.00	
		CCTRO- Court Cost-Traffic Ordinance		\$ 1,675.00	
		CCFTPI - Court Cost Insurance		\$ 330.00	
		Total for Check 4		Chk# 4028	\$5,818.00
	Check 5	General Fund			
		FINE- Fines Collected		\$ 6,982.67	
		WF - Warrant Fee		\$ 235.00	
		FTPRFL-FTPR+60 Days Fines-Local		\$ 290.00	
		NLIFL-No Liability Ins. Fines-Local		\$ 1,230.00	
		Total for Check 5		Chk# 4029	\$8,737.67
	Check 6	Court Automation Fund			
		CFEE-Local Court Automation		\$ 1,025.00	
	Total for Check 6		Chk# 4030	\$1,025.00	
Check 7	Department of Finance & Administration				
	CFEES - State Court Automation Fee		\$ 1,027.50		
	DCSAF - Drug Crime Special Assess Fee		\$ 70.00		
	NIFS - New Installment Fee - State		\$ 2,052.50		
	Total for Check 7		Chk# 4031	\$3,150.00	
Check 8	Arkansas State Treasury				
	MVLF- Motor Vehicle Liability Fine		\$ 120.00		
	Total for Check 8		Chk# 4032	\$120.00	
Check 9	Arkansas State Treasury				
	DRUG - Drug Court Cost 1/2 State Fee		\$ 40.00		
	Total for Check 9		Chk# 4033	\$40.00	
Check 10	Washington County Treasurer				
	JBAF - Jail Booking and Admin Fee		\$ 120.00		
	CJF - County Jail Fee		\$ 1,445.00		
	Total for Check 10		Chk# 4034	\$1,565.00	
Check 11	RF - Restitution Fee				
	Arvest Bank/Haley Phelan CR-22-659		\$ 35.00		
	Total for Check 11		Chk# 4035	\$35.00	
Check 12	RF - Restitution Fee				
	Casey's General Store/Gabriel Shem Tortorello CR-24-106		\$ 25.00		
	Total for Check 12		Chk# 4036	\$25.00	
Check 13	RF - Restitution Fee				
	Tessa Lynn Latta/Ty A. Henderson TR-21-244		\$ 20.33		
	Total for Check 13		Chk# 4037	\$20.33	
Check 14	RF - Restitution Fee				
	Jacob Christianson/Megan Haley OR-21-93		\$ 100.00		
	Total for Check 14		Chk# 4038	\$100.00	
Check 15	RF - Restitution Fee				
	Tractor Supply/Jo Jo Patton CR-22-881		\$ 216.96		
	Total for Check 15		Chk# 4039	\$216.96	

Monthly Total	\$20,852.96
Year to Date	\$166,618.00


Ernie Penn, Mayor Date


Kim Bentley, Chief Court Clerk Date

4/10/24

Graham Nations, District Judge Date

Fire Department

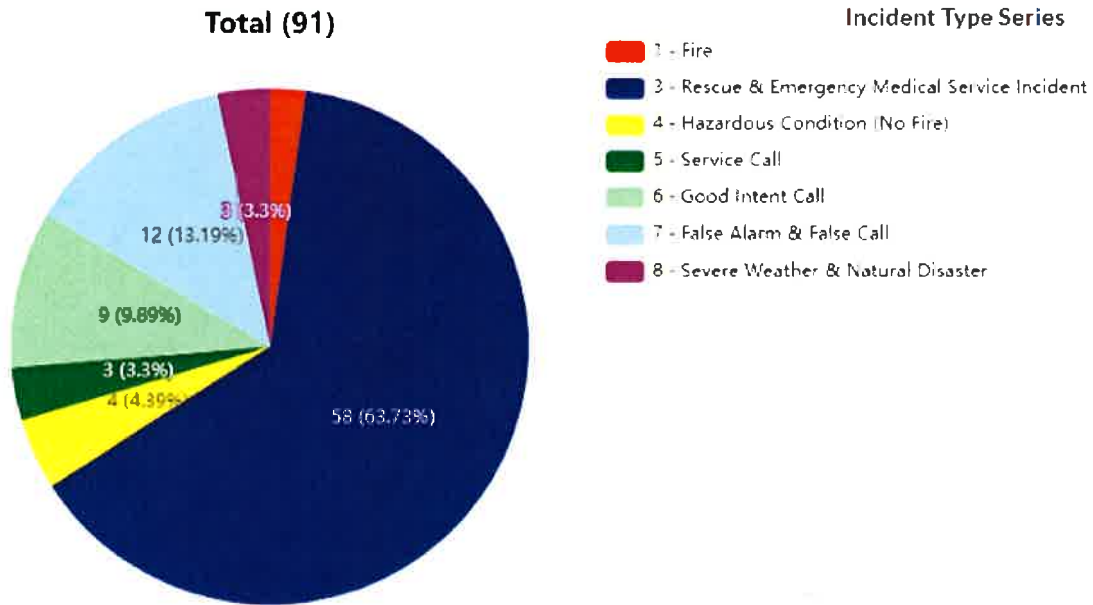


June 2024 Monthly Report for the Mayor and City Council

Keith Andrews, Tyler Miller, and Dillon Jones Completed the live fire instructor course.

Assistant Chief William Watts has completed 30 years as a volunteer with City of Farmington.

Farmington sent six members to assist with the tornado response in Rogers and Beaver Lake.



Farmington Police Dept.

Offenses for Month 5/2023 and 5/2024

6/3/2024 8:17:17 AM

	<u>2023</u>	<u>2024</u>
AGENCY ASSIST	1	1
AGGRAVATED ASSAULT	2	0
AGGRAVATED ASSAULT ON A FAMILY OR HOUSEHOLD MEMBER	0	1
ASSAULT ON FAMILY OR HOUSEHOLD MEMBER - 3RD DEGREE / APPREHENSION OF IMMINE	2	0
BATTERY - 3RD DEGREE / PURPOSE OF CAUSING INJURY, CAUSES INJURY	2	0
BREAKING OR ENTERING / ARTICLES FROM VEHICLE	0	1
BURGLARY, RESIDENTIAL	1	1
CARELESS DRIVING	1	0
CONTEMPT	26	18
CONTRIBUTING TO THE DELINQUENCY OF A JUVENILE	1	0
CRIMINAL MISCHIEF - 1ST DEGREE PROPERTY OF ANOTHER VALUE \$500 OR LESS	0	2
CRIMINAL MISCHIEF - 1ST DEGREE / PROPERTY OF ANOTHER W/VALUE OF \$1,000 OR LESS	0	1
CRIMINAL MISCHIEF - 1ST DEGREE / PROPERTY OF ANOTHER W/VALUE OVER \$1000 BUT \$5,000 OR LESS	2	0
CRIMINAL MISCHIEF - 2ND DEGREE / RECKLESSLY DESTROYS	1	0
CRIMINAL TRESPASS IN OR ON A VEHICLE OR STRUCTURE / PREMISES	0	1
DISORDERLY CONDUCT	2	0
DOMESTIC BATTERING - 2ND DEGREE / PHYSICAL INJURY	0	1
DOMESTIC BATTERING - 3RD DEGREE / PURPOSE OF CAUSING INJURY, CAUSES INJURY	0	2
DRIVING ON SUSPENDED LICENSE	0	1
DWI (UNLAWFUL ACT)		

	<u>2023</u>	<u>2024</u>
	2	1
DWI - OPERATION OF VEHICLE DURING DWI LICENSE SUSPENSION OR REVOCATION		
	0	1
ENDANGERING THE WELFARE OF MINOR - 3RD DEGREE		
Excess Speed	1	0
	0	1
FAILURE TO APPEAR		
	27	25
FAILURE TO PAY FINES & COSTS		
	0	1
FORGERY		
	0	1
FRAUD - FINANCIAL IDENTITY		
	0	2
INATTENTIVE DRIVING		
Info Only	1	0
	0	3
INTERFERENCE WITH CUSTODY/ MINOR TAKEN OUT OF STATE		
	0	1
MISSING PERSON		
	1	0
No Proof Insurance		
	1	0
No Seat Belt		
	1	0
OPEN ALCHOLIC CONTAINER		
	2	1
POSSESSING INSTRUMENTS OF CRIME		
	0	1
POSSESSION OF A CONTROLLED SUBSTANCE - MARIJUANA		
	0	1
POSSESSION OF DRUG PARAPHERNALIA		
Possession of Drug Paraphernalia	6	6
	2	0
POSSESSION OF DRUG PARAPHERNALIA - MISDEMEANOR		
	2	0
POSSESSION OF FIREARM BY CERTAIN PERSONS		
	1	0
POSSESSION OF METH OR COCAINE GT 2GM BUT LT 10GM		
	1	0
POSSESSION OF METH OR COCAINE LT 2GM		
	1	0
POSSESSION OF METH OR COCAINE PURPOSE TO DELIVER GT 2GM BUT LT 10GM		

	<u>2023</u>	<u>2024</u>
	0	1
POSSESSION OF SCH I OR II GT 2GM BUT LT 10GM		
	0	1
POSSESSION OF SCH I OR II LT 2GM		
	0	1
POSSESSION OF SCH IV OR V GT 28GM BUT LT 200GM		
	1	1
POSSESSION OF SCH VI GT 4OZ BUT LT 10LB		
	1	0
POSSESSION OF SCH VI LT 4OZ		
	3	3
PUBLIC INTOXICATION / DRINKING IN PUBLIC		
	1	0
RACING ON HIGHWAYS		
	0	1
Run Stop Sign		
	1	0
RUNAWAY		
	2	2
TAMPERING WITH PHYSTICAL EVIDENCE		
	0	1
TERRORISTIC THREATENING		
	1	1
TERRORISTIC THREATENING - 1ST DEGREE / THREATENS PHYSICAL INJURY TO SCHOOL		
	0	1
THEFT BY DECEPTION		
	1	0
THEFT BY RECEIVING \$1,000 OR LESS		
	2	0
THEFT GREATER THAN \$5,000 BUT LESS THAN \$25,000 - ALL OTHERS		
	0	1
THEFT OF PROPERTY / ALL OTHER		
	1	3
THEFT OF PROPERTY OBTAINED BY THREAT		
	1	0
UNEMPLOYMENT FRAUD		
	1	0
VIOLATION OF A PROTECTION ORDER- MISDEMEANOR		
	2	0
Totals:	108	92

Farmington Police Dept.

Incidents Assigned by Officer and Month for 2024

6/3/2024 8:18:36 AM

Officer	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Bertorello, James	1	3	0	1	6	0	0	0	0	0	0	0	11
Bocchino, Justin	1	1	4	4	1	1	0	0	0	0	0	0	12
Brotherton, James	9	10	4	8	7	0	0	0	0	0	0	0	38
Burnett, Nicholas	1	5	3	4	4	0	0	0	0	0	0	0	17
Cavin, James	1	0	3	3	0	0	0	0	0	0	0	0	7
Collins, Justin	2	2	3	1	1	0	0	0	0	0	0	0	9
Cooper, Jason	3	11	8	5	1	0	0	0	0	0	0	0	28
Edge, Logan	5	6	8	8	5	0	0	0	0	0	0	0	32
Howerton, Joshua	1	0	1	2	0	0	0	0	0	0	0	0	4
James, Jacob	2	2	5	4	5	2	0	0	0	0	0	0	20
Keenan, Nathan	1	8	4	5	0	0	0	0	0	0	0	0	18
Lisko, Jonathan	3	2	5	5	1	0	0	0	0	0	0	0	16
Long, Dustin	2	4	6	6	2	0	0	0	0	0	0	0	20

Officer	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Mahone, Taron	0	1	0	1	1	0	0	0	0	0	0	0	3
Standefer, Steven	0	3	1	0	1	0	0	0	0	0	0	0	5
Talley, Taylor	2	1	0	2	0	0	0	0	0	0	0	0	5
Thomas, Ryan	4	1	4	2	1	0	0	0	0	0	0	0	12
Virgin, Billie	11	14	11	7	4	0	0	0	0	0	0	0	47
Williamson, Brandon	3	3	7	4	8	0	0	0	0	0	0	0	25
Totals:	52	77	77	72	48	3	0	0	0	0	0	0	329

Farmington Police Dept. Officer Incident Activity Statistics for 5/1/2024 to 5/31/2024

Name	Agency	Incident Reporting Officer				Incident Reports				Arrests				
		Felony	Misd.	Other	Total	Assists	Narratives	Approve	Review	Felony	Misd	DWI	Other	Total
Bertorello, James	FPD	0	6	0	6	0	6	0	0	0	0	6	0	6
Bocchino, Justin	FPD	4	4	0	8	0	9	0	0	1	4	0	0	5
Brotherton, James	FPD	0	6	0	6	0	21	0	15	0	5	0	0	5
Burnett, Nicholas	FPD	2	9	0	11	0	12	0	0	0	7	1	0	7
Cavin, James	FPD	0	0	0	0	0	3	0	0	0	0	0	0	0
Collins, Justin	FPD	0	2	0	2	0	4	1	54	0	1	0	0	1
Cooper, Jason	FPD	0	0	0	0	0	3	0	0	0	0	0	0	0
Edge, Logan	FPD	0	7	0	7	0	6	0	0	0	6	1	0	6
Howerton, Joshua	FPD	1	0	0	1	0	2	0	0	0	0	0	0	0
James, Jacob	FPD	0	5	0	5	0	10	0	0	0	5	0	0	5
Keenan, Nathan	FPD	1	0	0	1	0	3	0	0	2	0	0	0	2
Lisko, Jonathan	FPD	1	4	0	5	0	6	0	0	1	2	0	0	3
Long, Dustin	FPD	1	2	0	3	0	5	0	0	0	1	0	0	1
Mahone, Taron	FPD	0	2	0	2	0	2	0	0	0	1	0	0	1
Standefer, Steven	FPD	0	1	0	1	0	1	0	0	0	1	0	0	1
Talley, Taylor	FPD	0	0	0	0	1	1	0	0	0	0	0	0	0
Thomas, Ryan	FPD	0	3	0	3	0	8	0	0	1	2	0	0	3
Virgin, Billie	FPD	0	4	0	4	0	5	0	15	0	4	0	0	4

Name	Agency	Incident Reporting Officer			Incident Reports			Arrests						
		Felony	Misd.	Other	Total	Assists	Narratives	Approve	Review	Felony	Misd	DWI	Other	Total
Williamson, Brandon	FPD	0	8	1	9	0	9	0	0	0	7	0	0	7
FPD	Sub Totals	10	63	1	74	1	116	1	84	5	52	2	0	57
All Agencies Total		10	63	1	74	1	116	1	84	5	52	2	0	57

	Citation	Warning	Warrant	Total
Bertorello - James	1	3	3	7
Bocchino - Justin	22	7	4	33
Brotherton - James	0	0	1	1
Burnett - Nicholas	6	4	3	13
Edge - Logan	19	56	1	76
James - Jacob	9	7	1	17
Keenan - Nathan	2	3	0	5
Lisko - Jonathan	6	16	0	22
Long - Dustin	0	5	1	6
Mahone - Taron	9	5	0	14
Thomas - Ryan	9	11	1	21
Williamson - Brandon	14	7	2	23
<u>Totals</u>	<u>97</u>	<u>124</u>	<u>17</u>	<u>238</u>
<u>Averages</u>	<u>8.08</u>	<u>10.33</u>	<u>1.42</u>	<u>19.83</u>

05/01/2024 - 05/31/2024

Permit #	Permit Date	Site Address	Permit Type	Type of Work	Description of Work	Contractor	Material & Labor	Total Fees
8368	5/31/2024	12058 Shark	Plumbing/Gas	Repair	Water heater change out	Airco	2,800	\$25.00
8367	5/31/2024	68 Periwinkle	Mechanical	Repair	HVAC change out	Airco	9,000	\$55.00
8366	5/31/2024	396 Yona	Building	New	New House	D R Horton	342,000	\$1,186.00
8365	5/31/2024	44 Watson	Electric	New	Electric for new house	Cody Riddle Electric	11,000	\$65.00
8364	5/31/2024	51 Pitts	Electric	New	Electric for new house	Cody Riddle Electric	11,000	\$65.00
8363	5/31/2024	312 Driftwood	Mechanical	New	HVAC change Out	Paschal	10,606	\$65.00
8362	5/29/2024	31 Spokane	Building	Repair	HVA c Change Out	Bud Anderson	14,900	\$85.00
8361	5/29/2024	13 W Main	Electric	New	Electric for food truck	Hill Electric	1,000	\$20.00
8360	5/29/2024	318 Anser	Mechanical	New	HVAC for new house	Anderson heat and Air	10,000	\$60.00
8359	5/29/2024	317 Anser	Mechanical	New	HVAC for new house	Anderson heat and Air	8,890	\$55.00
8358	5/29/2024	259 Anser	Mechanical	New	HVAC for new house	Anderson heat and Air	9,000	\$55.00
8357	5/29/2024	306 Anser	Mechanical	New	HVAC for new house	Anderson heat and Air	10,000	\$60.00
8356	5/29/2024	270 Anser	Mechanical	New	HVAC for new house	Anderson heat and Air	10,000	\$60.00
8355	5/29/2024	258 Anser	Mechanical	New	HVAC for new house	Anderson heat and Air	9,000	\$55.00
8354	5/29/2024	103 Rob	Building	Addition	Adding solar panels	Lumio HX Inc	33,566	\$180.00
8353	5/24/2024	309 Briarhill	Mechanical	Repair	HVAC change out	Airco	15,000	\$85.00

8352	5/24/2024	11559 Giles	Mechanical	Repair	HVAC change out	Airco	12,000	\$70.00
8351	5/24/2024	413 Gaggle	Plumbing/Gas	New	Plumbing for new house	Brad's Plumbing	7,200	\$50.00
8350	5/24/2024	377 Gaggle	Plumbing/Gas	New	Plumbing for new house	Brad's Plumbing	7,200	\$50.00
8349	5/24/2024	294 Anser	Plumbing/Gas	New	Plumbing for new house	Brad's Plumbing	7,200	\$50.00
8348	5/24/2024	132 Yona	Plumbing/Gas	New	Plumbing for new house	Brad's Plumbing	7,200	\$50.00
8347	5/24/2024	144 Yona	Plumbing/Gas	New	Plumbing for new house	Brad's Plumbing	7,200	\$50.00
8346	5/24/2024	156 Yona	Plumbing/Gas	New	Plumbing for new house	Brad's Plumbing	7,200	\$50.00
8345	5/24/2024	276 Yona	Plumbing/Gas	New	Plumbing for new house	Brad's Plumbing	7,200	\$50.00
8344	5/24/2024	288 Yona	Plumbing/Gas	New	Plumbing for new house	Brad's Plumbing	7,200	\$50.00
8343	5/23/2024	320 W Main	Building	New	New Dominos Building	Ross Construction Group	373,000	\$2,573.50
8342	5/23/2024	142 E Main	Electric	New	Electric for car wash	Precise Electric	386,000	\$1,372.00
8341	5/23/2024	401 Gaggle	Electric	New	Electric for new house	Fast Electric	5,000	\$35.00
8340	5/23/2024	389 Gaggle	Electric	New	Electric for new house	Fast Electric	5,000	\$35.00
8339	5/23/2024	365 Gaggle	Electric	New	Electric for new house	Fast Electric	5,000	\$35.00
8338	5/23/2024	12339 Clyde Carnes	Plumbing/Gas	Addition	Plumbing for addition	DBJ Construction	10,500	\$65.00
8337	5/23/2024	305 Claybrook	Mechanical	Repair	HVAC change out	Franklin heating and air	13,000	\$75.00
8336	5/22/2024	283 Yona	Plumbing/Gas	New	Plumbing for new house	Brad's Plumbing	8,000	\$50.00

8335	5/21/2024	39 Valley	Mechanical	Repair	HVAC change out	Paschal Air & Electric	14,715	\$85.00
8334	5/21/2024	39 Valley	Electric	Repair	upgrade panel	Paschal Air & Electric	6,000	\$40.00
8333	5/20/2024	512 W Main	Electric	Addition	Electric for new church	Hill Electric	600,000	\$1,800.00
8332	5/20/2024	404 Otoe	Electric	Addition	Adding electric to park	Hill	1,500	\$0.00
8331	5/20/2024	320 W Main	Grading Permit	New	Grading for Dominos	Ross Construction Group	0	\$200.00
8330	5/16/2024	319 Yona	Electric	New	Electric for new house	D R Horton	5,000	\$35.00
8329	5/16/2024	307 Yona	Electric	New	Electric for new house	D R Horton	5,000	\$35.00
8328	5/16/2024	258 Anser Bend	Electric	New	Electric for new house	D R Horton	5,000	\$35.00
8327	5/16/2024	270 Anser Bend	Electric	New	Electric for new house	D R Horton	5,000	\$35.00
8326	5/16/2024	282 Anser Bend	Electric	New	Electric for new house	D R Horton	5,000	\$35.00
8325	5/16/2024	306 Anser Bend	Electric	New	Electric for new house	D R Horton	5,000	\$35.00
8324	5/16/2024	318 Anser Bend	Electric	New	Electric for new house	D R Horton	5,000	\$35.00
8323	5/16/2024	317 Anser	Electric	New	Electric for new house	D R Horton	5,000	\$35.00
8322	5/16/2024	12049 Hwy 170	Electric	New	Electrical for construction trailer	Central Electrical Contractors	3,500	\$0.00
8321	5/15/2024	558 W Branta	Building	New	New House	D R Horton	326,000	\$1,138.00
8320	5/15/2024	51 Pitts	Plumbing/Gas	New	Plumbing for new house	Jason Humphrey Plumbing	10,000	\$60.00

8319	5/10/2024	142 E Main	Building	New	New Carwash	Cline Construction Group	726,000	\$3,441.00
8318	5/10/2024	128 Southwinds 1	Sign	Addition	New channel letter sign	Hollywood signs	2,400	\$32.00
8317	5/9/2024	144 Yona	Building	New	New House	D R Horton	425,000	\$1,435.00
8316	5/8/2024	22 Terry	Mechanical	Repair	HVAC change out	Prestige heating and cooling	6,914	\$45.00
8315	5/8/2024	111 Wilson	Mechanical	Repair	HVAC change out	Franklin heating and air	9,092	\$60.00
8314	5/8/2024	228 Yona	Building	New	New House	D R Horton	342,000	\$1,186.00
8313	5/7/2024	192 Yona	Building	New	New House	D R Horton	342,000	\$1,186.00
8311	5/7/2024	252 Yona	Building	New	New House	D R Horton	326,000	\$1,138.00
8310	5/7/2024	204 Yona	Building	New	New House	D R Horton	293,000	\$1,039.00
8309	5/7/2024	240 Yona	Building	New	New House	D R Horton	292,000	\$1,036.00
8308	5/7/2024	156 Yona	Building	New	New House	D R Horton	342,000	\$1,186.00
8307	5/7/2024	180 Yona	Building	New	New House	D R Horton	292,000	\$1,036.00
8306	5/7/2024	216 Yona	Building	New	New House	D R Horton	326,000	\$1,138.00
8305	5/7/2024	264 Yona	Building	New	New House	D R Horton	293,000	\$1,039.00
8304	5/7/2024	211 Yona	Building	New	New House	D R Horton	342,000	\$1,186.00
8303	5/7/2024	120 Yona	Building	New	New House	D R Horton	348,000	\$1,204.00
8302	5/7/2024	288 Yona	Building	New	New House	D R Horton	425,000	\$1,435.00
8301	5/7/2024	312 Yona	Building	New	New House	D R Horton	292,000	\$1,036.00
8300	5/7/2024	276 Yona	Building	New	New House	D R Horton	342,000	\$1,186.00
8299	5/7/2024	336 Yona	Building	New	New House	D R Horton	342,000	\$1,186.00
8298	5/7/2024	348 Yona	Building	New	New House	D R Horton	293,000	\$1,039.00
8297	5/7/2024	360 Yona	Building	New	New House	D R Horton	326,000	\$1,138.00
8296	5/7/2024	546 Branta	Building	New	New House	D R Horton	326,000	\$1,138.00
8295	5/7/2024	384 Yona	Building	New	New House	D R Horton	326,000	\$1,138.00
8294	5/7/2024	372 Yona	Building	New	New House	D R Horton	292,000	\$1,036.00
8293	5/7/2024	300 Yona	Building	New	New House	D R Horton	326,000	\$1,138.00
8292	5/7/2024	132 Yona	Building	New	New House	D R Horton	417,000	\$1,411.00
8291	5/7/2024	12382 Hwy 62	Building	Repair	Replacing burnt shop	Pick it Construction	125,000	\$535.00

8290	5/7/2024	246 Sundown	Mechanical	Repair	HVAC change out	Airco Service	15,000	\$85.00
8289	5/7/2024	11570 Club House	Mechanical	Repair	HVAC change out	Franklin Heating and Air	10,000	\$60.00
8288	5/7/2024	11263 Kendal Ct	Mechanical	Repair	HVAC change out	Franklin Heating and Air	13,000	\$75.00
8287	5/2/2024	307 Yona	Plumbing/Gas	New	Plumbing for new house	Brads Plumbing	7,200	\$50.00
8286	5/2/2024	389 Gaggles	Plumbing/Gas	New	Plumbing for new house	Brads Plumbing	7,200	\$50.00
8285	5/2/2024	386 nature lane	Mechanical	New	HVAC for new duplex	Phips Heating & Air	14,000	\$80.00
8284	5/2/2024	374 nature lane	Mechanical	New	HVAC for duplex	Phips Heating & Air	14,000	\$80.00
8282	5/1/2024	10925 Hwy 170	Mechanical	New	HVAC for new house	Phips Heating & Air	12,000	\$70.00
8281	5/1/2024	223 Yona	Plumbing/Gas	New	Plumbing for new house	Brads Plumbing	7,200	\$50.00
8280	5/1/2024	211 Yona	Plumbing/Gas	New	Plumbing for new house	Brads Plumbing	7,200	\$50.00
8279	5/1/2024	199 Yona	Plumbing/Gas	New	Plumbing for new house	Brads Plumbing	7,200	\$50.00
8278	5/1/2024	211 Yona	Plumbing/Gas	New	Plumbing for new house	Brads Plumbing	7,200	\$50.00
8277	5/1/2024	401 Gaggles	Plumbing/Gas	New	Plumbing for new house	Brads Plumbing	7,200	\$50.00
8276	5/1/2024	365 Gaggles	Plumbing/Gas	New	Plumbing for new house	Brads Plumbing	7,200	\$50.00
8274	5/1/2024	319 Yona	Plumbing/Gas	New	Plumbing for new house	Brads Plumbing	7,200	\$50.00
8272	5/1/2024	259 Yona	Plumbing/Gas	New	Plumbing for new house	Brads Plumbing	7,200	\$50.00
8271	5/1/2024	258 Anser	Plumbing/Gas	New	Plumbing for new house	Brads Plumbing	7,200	\$50.00

8270	5/1/2024	270 Anser	Plumbing/Gas	New	Plumbing for new house	Brads Plumbing	7,200	\$50.00
8269	5/1/2024	282 Anser	Plumbing/Gas	New	Plumbing for new house	Brads Plumbing	7,200	\$50.00
8268	5/1/2024	306 Anser	Plumbing/Gas	New	Plumbing for new house	Brads Plumbing	7,200	
8267	5/1/2024	306 Anser	Plumbing/Gas	New	Plumbing for new house	Brads Plumbing	7,200	\$50.00
8266	5/1/2024	318 Anser	Plumbing/Gas	New	Plumbing for new house	Brads Plumbing	7,200	\$50.00
8265	5/1/2024	317 Anser	Plumbing/Gas	New	Plumbing for new house	Brads Plumbing	7,200	\$50.00
8264	5/1/2024	235 Yona	Plumbing/Gas	New	Plumbing for new house	Brads Plumbing	7,200	\$50.00
8262	5/1/2024	12371 Richardson	Mechanical	New	HVAC replacement	Airco Service	5,000	\$35.00
								\$42,577.50

Total Records: 102

6/3/2024

	2024	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
Total Check Outs	4,698	5,155	5,351	5,214	5,133								
YTD Check Outs	4,698	9,853	15,204	20,418	25,551								
Total Check In	2,743	2,725	2,859	2,924	2,927								
YTD Check In	2,743	5,468	8,327	11,251	14,178								
Holds Satisfied	547	469	503	422	493								
YTD Hold Satisfied	547	1,016	1,519	1,941	2,434								
PAC Logins	470	426	435	357	487								
YTD PAC Logins	470	896	1,331	1,688	2,175								
New Cardholders	45	47	47	49	49								
YTD New Cardholders	45	92	139	188	237								
eMedia Circulation	613	596	503	576	597								
YTD eMedia Circulation	613	1,209	1,712	2,288	2,885								
	2023	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
Total Check Outs	4,478	4,411	4,973	4,498	4,673	5,089	5,840	5,840	5,053	5,060	5,814	4,979	4,326
YTD Check Outs	4,478	8,889	13,862	18,360	23,033	28,122	33,962	33,962	39,015	44,075	49,889	54,868	59,194
Total Check In	2,091	2,480	2,743	2,408	2,808	2,779	3,268	3,268	2,921	2,702	3,113	2,672	2,406
YTD Check In	2,091	4,571	7,314	9,722	12,530	15,309	18,577	18,577	21,498	24,200	27,313	29,985	32,391
Holds Satisfied	454	429	527	432	488	399	399	399	475	433	433	441	375
YTD Hold Satisfied	454	883	1,410	1,842	2,330	2,729	3,128	3,128	3,603	4,036	4,469	4,910	5,285
PAC Logins	481	391	425	433	468	529	550	550	500	407	383	399	332
YTD PAC Logins	481	872	1,297	1,730	2,198	2,727	3,277	3,277	3,777	4,184	4,567	4,966	5,298
New Cardholders	34	37	51	31	32	68	51	51	40	68	57	37	31
YTD New Cardholders	34	71	122	153	185	253	304	304	344	412	469	506	537
eMedia Circulation	411	355	409	340	383	434	446	446	471	494	469	473	506
YTD eMedia Circulation	411	766	1,175	1,515	1,898	2,332	2,778	2,778	3,249	3,743	4,212	4,685	5,191

Library

Computer Use

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2024												
Early Literacy Station Users	102	107	128	129	136							
YTD Early Literacy Station User: Users	102	209	337	466	602							
	153	164	155	145	132							
YTD Users	153	317	472	617	749							
2023												
Early Literacy Station Users	130	157	187	172	127	207	168	116	163	129	130	113
YTD Early Literacy Station User: Users	130	287	474	646	773	980	1,148	1,264	1,427	1,556	1,686	1,799
	146	148	196	158	158	139	139	143	133	119	161	128
YTD Users	146	294	490	648	806	945	1,084	1,227	1,360	1,479	1,640	1,768

Library

Miscellaneous Services

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2024												
Color Print Services	5	22	10	15	43							
YTD Color Print Services	5	27	37	52	95							
Copy/Print Services	1,036	1,479	1,775	2,114	1,206							
YTD Copy/Print Services	1,036	2,515	4,290	6,404	7,610							
Fax Services	57	60	49	97	38							
YTD Fax Services	57	117	166	263	301							
Notary Services	0	0	0	0	0							
YTD Notary Services	0	0	0	0	0							
Reference Transactions	158	277	299	155	187							
YTD Reference Transactions	158	385	684	839	1,026							
Scanning Services	211	24	253	128	96							
YTD Scanning Services	211	235	488	616	712							
Staff Supervised Volunteer Hours	12	25	20	15	23							
YTD Staff Supervised Volunteer Hours	12	37	57	72	95							
2023												
Color Print Services	58	53	78	13	104	155	65	85	46	46	26	26
YTD Color Print Services	58	111	189	202	306	461	526	611	657	703	729	755
Copy/Print Services	1,697	1,760	1,892	2,166	1,426	1,399	1,195	1,271	1,482	1,489	1,249	1,131
YTD Copy/Print Services	1,697	3,457	5,349	7,515	8,941	10,340	11,535	12,806	14,288	15,777	17,026	18,157
Fax Services	40	41	79	64	26	66	36	32	105	37	132	33
YTD Fax Services	40	81	160	224	250	316	352	384	489	526	658	691
Notary Services	13	11	18	17	7	20	0	0	0	0	0	0
YTD Notary Services	13	24	42	59	66	86	86	86	86	86	86	86
Reference Transactions	233	247	288	211	143	170	145	217	532	304	363	246
YTD Reference Transactions	233	480	768	979	1,122	1,292	1,437	1,654	2,186	2,490	2,853	3,099
Scanning Services	36	101	139	58	43	570	226	78	72	94	39	426
YTD Scanning Services	36	137	276	334	377	947	1,173	1,251	1,323	1,417	1,456	1,882
Staff Supervised Volunteer Hours	16	24	13	9	25	36	21	24	23	36	25	13
YTD Staff Supervised Volunteer Hours	16	40	53	62	87	123	144	168	191	227	252	265

Library

Programs and Meetings

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2024												
Book Club Adult	12	17	20	15	22							
Book Club Teen												
Book Club Tween												
Community Story Time	33	87	69	74	56							
Kid's Corner	41	115	52	94	98							
Meeting Room Use	132	82	110	93	251							
Movie Showing		1	24	2	1							
Outreach			45									
Study Room Use	59	69	72	85								
Summer Reading Special Events												
Technology Instruction Session		1		2	12							
Teen Programs	2	15		5								
Tween Time	27	87	39	48	49							
Total Monthly Program Attendance	172	362	242	291	453							
Number of General Interest Programs	1	2	5	3	3							
Number of Juvenile Programs	7	13	13	12	13							
Number of Young Adult Programs	1	4	1	2								
Number of Adult Programs	2	2	2	3	4							
Number of Non-library Meeting Room Events	11	11	5	5	9							

Library

Daily Visitors

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2024												
Visits	1,584	2,053	1,860	2,337	2,298							
YTD Visits	1,584	3,637	5,497	7,834	10,132							
2023												
Visits	1,441	1,670	2,102	1,982	1,887	2,375	2,245	1,764	1,817	2,135	1,574	1,942
YTD Visits	1,441	3,111	5,213	7,195	9,082	11,457	13,702	15,466	17,283	19,418	20,992	22,934